



NANTICOKE CITY

WORK SESSION and COUNCIL MEETING MINUTES

September 20, 2017

Nanticoke City Hall

Call to Order: President of Council, Bill Brown

Pledge of Allegiance

Invocation: City Clerk, Mary Cheshinski

The following were present: Councilors, William Brown, Kevin Coughlin, John Pietrzyk, Lesley Butczynski, Nicole Mackiewicz, City Clerk, Mary Cheshinski, Finance Director, , Jennifer Polito, City Manager, Donna Wall & Solicitor, William Finnegan.

WORK SESSION-

Discussion of Council Action-

- a. Motion to approve Resolution #9, 2017 amending Resolution #1, 2017 For authorized signatories for the Federal Reimbursement Grant Agreement R#15040002-3. Donna Wall stated this Resolution is a supplement to move forward on Street Scape Project
- b. Motion to approve Resolution #10, 2017, a resolution authorizing City Council to approve an application for an Industrial Reuse Program Grant Application in the amount of \$25,455.00 for Northeast Counseling property located at 69 West St. I will do the paperwork in which Council needs to approve the application. This grant is for \$25,455.00 for Northeast counseling, located at 69 W. Green Street to correct a soil issue with DEP. A gas station was located here years ago said Donna.
- c. Motion to approve the 2018 (MMO's) Minimal Municipal Obligation. Donna announced this is MMO' is for every year.
- d. Donna asked for a motion to award ADA Hanover Street ramps bid to Artistic Excavating Inc. Dunmore in the amount of \$72,222.00.

- e. Motion to award a Demolition bid for 32 South Market Street to Brdaric Excavating in the amount of \$37,750. (WALL)

Administration Updates- The City Manager, Donna Wall, reported the City departments monthly reports are posted, on the back bulletin board from the Mayor, once a month, at the second meeting. A request was made to have them on the web site and President Brown agreed.

Line painting is complete on Main Street, Market Street and Kosciuszko Street.

Although a State road, we (the City) took the initiative to paint them.

The no left turn sign into CVS Pharmacy is being ignored and Donna is working on that.

Paving is completed on Railroad Street.

A crosswalk is being replaced on Market Street in the area of the Post Office.

Kevin Coughlin made the motion to adjourn second by Ms. Butczynski, meeting adjourned.

REGULAR MEETING Comments from the Public agenda items only- none
OLD BUSINESS (none)
NEW BUSINESS

A motion to approve the September 6, 2017 meeting minutes was made by Mr. Pietrzyk, second by Mr. Coughlin. Bill Brown abstained. Motion carried.

A motion to pay the bills was made by Ms. Butczynski, second by Mr. Pietrzyk in the amount of \$232,332.23. Payables (\$127,040.33) Payroll (\$105,291.90) Motion carried.

A motion was made by Mr. Coughlin, second by Ms. Butczynski to approve **Resolution #9, 2017** amending Resolution #1, 2017 authorizing signatories for the Federal Reimbursement Grant Agreement R#15040002-3. Motion carried. (NECS) provides all necessary funds to match this grant.

A motion was made by Mr. Pietrzyk, second by Mr. Coughlin to approve **Resolution #10, 2017**, a resolution authorizing City Council to approve an application for an Industrial Reuse Program Grant Application in the amount of \$25,455.00 for Northeast Counseling property located at 69 West Green Street. Motion carried.

A motion was made by Ms. Butczynski, second by Mr. Coughlin to pay the **2018 Minimal Municipal Obligations**. Motion carried. Police -\$3339, 971.00 Fire- \$208,152.00 Nanticoke City- \$47,849.00

A motion was made by Ms. Butczynski, second by Mr. Coughlin to award the contract for ADA replacement ramps in the amount of \$72,222.00 to Artistic Excavating Inc. from Dunmore. Motion carried.

A motion was made by Mr. Pietrzyk to award demolition contract for 32 South Market Street to Brdaric Excavating (train store) in the amount of \$37,750.00. Motion carried.

COMMENTS FROM THE PUBLIC

Mrs. Sowa questioned the expired terms of the Housing Authority members. If the decisions they are making are legal being a few terms are expired. Attorney Finnegan explained they remain as an active member even though their term expired. They can remain until they are replaced by the Mayor.

Lou Gianuzzi stressed that a rental unit, 157 Orchard Street is not putting out their refuse timely. He has approached Jack Minsavage and he didn't have time to go see the porch of garbage. Donna replied that Jack has approached the renters. They are still allowing busted smelly bags on their porch and are attracting vermin, added Joe John.

Mr. Gianuzzi stated he made stops into Plymouth businesses. The flower barrels on Main Street, Plymouth are maintained by the Borough. We (Nanticoke) have nothing downtown. Plymouth is so clean.

John Telencho stated the City received a Recycling Grant in 2015. Where are the recycling bins? Donna Wall replied that everything is ready to go, but she was informed the money may be pulled, by the State, to balance the budget. Possibly funds from

environmental and recreation grant projects too. The bins cost \$102,000.00 and ordering them and stuck with bill, the City can't afford.

Mr. Telencho added Antonio's Pizza, on Main Street has so many cigarette butts out front sidewalks. Donna Wall will address the owner of Antonio's concerning the need to clean the front of the establishment.

Leslie Kratz complained about R186 West Noble Street continues to not having running water and a couple is living there and utilizing a neighbors hose for water. Why is the City allowing this? Leslie added the water company, told her, no work order for water lines for this property. "Jack better not harass me at work," she stated. NOTE: (this property has been assessed by Code Officer, Jack Minsavage. The home is under renovation.)

Mrs. Zarzycki questioned why there is no "old business" on agendas. Donna replied old business is tabled items from prior meetings or to be further discussion on. If something needs to be rectified.

Mrs. Zarzycki asked if there is still a Community Garden. No there is not Mr. Brown stated.

A brief, open discussion now occurred about the lack of volunteers in the City for any kind of events.

Mrs. Zarzycki continued, as a member of the Historical Society she is receiving phone calls about the unkempt condition of the Nanticoke Cemetery. She asked if the City owns it. Donna Wall replied the City is not the owner. Mrs. Zarzycki spoke to former cemetery care giver's daughter who informed her people are not paying the annual fee for upkeep. The City will look into ownership.

Correspondence – none.

Announcements- Halloween, "Trick or Trunk" sponsored by the City will be, October 28th, at the GNA High School parking lot. Anyone interested in participating call 735-2800 ext. 110

A used tires drop off will be held at the Hanover Area Jr. High School, San Souci Parkway on Saturday, October 14th, 8am-2pm, sponsored by the Luzerne County Waste Management and DEP. Registration is required.

A CDBG Public Meeting will be held 6:30PM before the October 4th Council meeting to inform residents on the 2013 CDBG Grant revision. The new project considered is street improvements to Hillcrest Drive and Enterprise Street. These roadways meet HUD's National Objective to benefit a low to moderate income area.

Meeting Adjournment

Mr. Coughlin made the motion to adjourn, second by Mr. Pietrzyk, roll call

Meeting adjourned at 7:48PM.

Next meeting October 4, 2017

Mary Beth Cheshinski
City Clerk