



CITY OF NANTICOKE

WORK SESSION and COUNCIL MEETING MINUTES

October 15, 2025

Call to Order: President, William Brown

Pledge of Allegiance

Invocation: City Clerk, Jennifer W. Polito

ROLL CALL:

The following were present: Council Members, President, William Brown, Vice President, Joseph Nalepa, Joseph Dougherty, Kenneth James, City Manager, Donna Wall, Finance Director/City Clerk, Jennifer W. Polito and Solicitor, Attorney Rachel Finnegan.

Excused: Council Member, Mark O'Connor.

Mayor Kevin Coughlin presented and read a Proclamation to Sierra M. Ripka for her outstanding Wrestling Career with the GNA School District. Councilmember James commented on Sierra's accomplishments and told her as the Chairman of the Nanticoke Athletic Recognition Committee for the Academic Wall of Fame; he will definitely nominate Sierra Ripka.

WORK SESSION: New Business: (action Items)

A Motion to approve the Intergovernmental Cooperation Agreement by and between Luzerne County Community College and the City of Nanticoke regarding the Statewide Local Share Assessment Grant for renovations to the Joseph A. Paglianite Culinary Arts Institute.

A Motion to approve Resolution # 24 of 2025, a Resolution of City Council of the City of Nanticoke authorizing the City of Nanticoke of Luzerne County to apply for a Statewide Local Share Assessment Grant (LSA Grant) in the amount of \$481,000 from the Commonwealth Financing Authority to be used for improvements to the Luzerne County Community College, Joseph A. Paglianite Culinary Arts Institute.

A Motion to approve the 2025/2026 Snow Removal Bids from contractors. See attached Bid Sheet.

ADMINISTRATIVE UPDATES:

Mayor Kevin Coughlin has submitted the September 2025 Department Reports for Council's review and Jennifer Polito has posted them on the City's website at www.nanticokecity.com.

City Manager, Donna Wall had the following updates for Council:

1. The intersection of College and E. Church Street was milled today and paving should take place within two weeks.
2. The Lower South Valley COG will be paving the allies on E. Green and E. Church Streets.
3. The last time the Sewer Fee was adjusted was in 2019 by Ordinance #7 and the fee decreased from \$150 to \$125.

A Motion was made by Councilmember James seconded by Councilmember Dougherty to adjourn the work session.

Motion carried unanimously.

REGULAR MEETING Comments from the Public agenda items only.

No comments.

Old Business

None

New Business

A Motion to approve the minutes from the October 1, 2025 Work Session/Regular Council Meeting was made by Councilmember Nalepa seconded by Councilmember James.

Motion carried unanimously.

A Motion to approve the payment of the bills in the total amount of **\$426,389.65 [(Payrolls) \$136,284.21 (Accounts Payable) \$290,105.44]** was made by Councilmember Nalepa seconded by Councilmember Dougherty.

Motion carried unanimously.

A Motion to approve the Intergovernmental Cooperation Agreement by and between Luzerne County Community College and the City of Nanticoke regarding the Statewide Local Share Assessment Grant for renovations to the Joseph A. Paglianite Culinary Arts Institute was made by Councilmember Nalepa seconded by Councilmember Dougherty.

Motion carried unanimously.

A Motion to approve Resolution # 24 of 2025, a Resolution of City Council of the City of Nanticoke authorizing the City of Nanticoke of Luzerne County to apply for a Statewide Local Share Assessment Grant (LSA Grant) in the amount of \$481,000 from the Commonwealth Financing Authority to be used for improvements to the Luzerne County Community College, Joseph A. Paglianite Culinary Arts Institute was made by Councilmember Nalepa seconded by Councilmember James.

Motion carried unanimously.

A Motion to approve the 2025/2026 Snow Removal Bids from contractors. See attached Bid Sheet was made by Councilmember Nalepa seconded by Councilmember Dougherty. Motion carried unanimously.

COMMENTS FROM THE PUBLIC –

Mr. John Telencho (not present at meeting but dropped off a Speaker Registration Form) of Market Street, apologized for not being able to attend the meeting but he requested an update on the Legislative Conveyance for the National Armory and City Manager Donna Wall replied that there was nothing new to report at this time.

Ms. Karen Metta of 252 Middle Road, just wanted to remind the Residents of Nanticoke that when the Solar Farm wanted to come into our city, the Mayor and City Council heard all of our concerns and did what was best for the City of Nanticoke and she wants to let the Mayor and Council know that they have their backs in this upcoming election.

Correspondence-

Letter from the General Municipal Authority's Chairman, Christina Josefowicz, concerning the development of the downtown Main Street. (Posted on back board for residents to read)

Announcements-

The City of Nanticoke is seeking local businesses and individuals who would like to participate in our Halloween Parade and Trunk or Treat on October 25, 2025.

Event begins at 1:00 pm at Patriot Park in Nanticoke following the judging of the Halloween parade.

Trunk or Treat participants and Food Trucks please call City Hall at 570-735-2800 ext. 101 to register that you will be attending. Children interested in participating in the parade, please report to City Hall at 15 E. Ridge Street by 12:30 pm to line up for the parade.

Councilmember Comments-

Vice President Nalepa congratulated Sierra M. Ripka and replied her parents must be very proud of her and we are proud of her. Councilmember Nalepa thanked Mayor Coughlin for putting together the proclamation. Councilmember Nalepa thanked Christina Josefowicz, Chairman of the Nanticoke Municipal Authority, for taking the time to put the letter together regarding the downtown streetscape.

Councilmember James stated that he is the Chairman of the Nanticoke Athletic Recognition Committee for the Academic Wall of Fame and he will be nominating Sierra. Councilmember James stated that out of all of the resumes he has seen, no one's is as impressive as Sierra Ripka's. Councilmember James congratulated Sierra and thanked her for representing our town.

Councilmember Dougherty commented Wow, Sierra that is one impressive resume and you have done an excellent job. Councilmember Dougherty told Sierra she will excel in whatever she does in her future. Councilmember Dougherty commented that the Nanticoke Movie made it to the big screen.

President Brown congratulated Sierra on her wrestling accomplishments and thanked Christina for her letter explaining in detail the progress of the downtown.

Meeting Adjournment-

Councilmember Dougherty made the motion to adjourn, seconded by Councilmember Nalepa, roll call.

Motion carried unanimously.

Meeting adjourned at 6:25 pm.

Next Meeting:

Work Session/Council Meeting Wednesday, Nov. 5, 2025
@ 6:00 pm.

City Clerk, Jennifer W. Polito