

CITY OF NANTICOKE



**WORK SESSION and COUNCIL MEETING MINUTES**

**Wednesday August 16, 2023**

**Call to Order:** President William Brown

**Pledge of Allegiance**

**Invocation:** City Clerk, Jennifer W. Polito

**ROLL CALL:**

**The following were present:** Council Members, William Brown, John Telencho, Lesley Butczynski, Mike Marcella, Joseph Nalepa, City Manager, Donna Wall, Finance Director/City Clerk, Jennifer W. Polito, and Solicitor, Attorney Finnegan.

**WORK SESSION**

**A Motion to Award** CDBG FY 2019, CDBG FY 2021 and Liquid Fuels South Prospect Street Improvement to the lowest responsible bidder, M&J Excavation Inc. in the amount of \$375,133.00, subject to Solicitor's final approval.

**ADMINISTRATIVE UPDATES**

Mayor Kevin Coughlin has submitted the July 2023 Department Reports for Council's review and Jennifer Polito has posted them on the City's website at [www.nanticokecity.com](http://www.nanticokecity.com).

**(For Informational Purposes Only)** - Mayor Kevin Coughlin executed Executive Order # 12 of 2023, the hiring of Kyle J. Bielecki, John W. Bryan and Robert L. Dziadosz, as a Full Time Police Officer under the terms of the Collective Bargaining Agreement between the City of Nanticoke and the Fraternal Order of Police Lodge No. 36, City of Nanticoke Police Officer's Association, effective August 7, 2023.

**City Manager, Donna Wall has updates for Council:**

1. The City's Financial Audit is being completed and we expect to have the audit reports by early Fall.
2. The RFP for ACT 537, Professional Engineering Planning is due on August 18, 2023. This project encompasses the City of Nanticoke, Newport Twp. and Hanover Twp.
3. The CDBG Prospect Street project will begin in early Fall.

**A Motion** was made by Councilmember Butczynski seconded by Councilmember Nalepa to adjourn the work session.

Motion carried unanimously.

**REGULAR MEETING**    Comments from the Public agenda items only.

None

**Old Business**

None

**New Business**

**A Motion** to approve the **August 2, 2023** minutes was made by Councilmember Nalepa seconded by Councilmember Marcella. Motion carried unanimously.

President Brown noticed an error on the agenda for this motion and City Manager Donna Wall asked Finance Director/City Clerk Jennifer Polito to read the corrected version of the motion. The motion was read as: **A Motion** to approve the **paymemnt of the bills** in the total amount of **\$226,996.01; (Payroll(s)) \$127,443.49 (Accounts Payable) \$99,552.52** was made by Councilmember Marcella seconded by Councilmember Telencho. Motion carried unanimously.

**A Motion to Award** CDBG FY 2019, CDBG FY 2021 and Liquid Fuels South Prospect Street Improvement to the lowest responsible bidder, **M&J Excavation Inc. in the amount of \$375,133.00**, subject to Solicitor's final approval, was made by Councilmember Marcela seconded by Councilmember Butczynski. Motion carried unanimously.

**COMMENTS FROM THE PUBLIC –**

**Mr. Larry Beck of East Green Street**, asked Council if something can be done about the quads and motor bikes that race through his alley. Mr. Beck stated they fly up Green and Walnut Streets around 8 pm at night and there is going to be a serious accident one day. President Brown asked the Police Chief, Mike Roke to please comment on this issue. Chief Roke stated that there was an accident today with a quad and the Police Department has issued over 5 citations recently and they are actively pursuing the violators. Councilmember Nalepa asked Chief Roke to have his officers to start patrolling that area at night and Chief Roke said he will.

**Correspondence-**


Mayor Kevin Coughlin read an email he received from Mr. Marquise, a landlord within the city, complimenting our Code Officer, Nicole Pulju on her knowledge of the municipal codes. He stated she has done many inspections on his rental properties and has always found something that is wrong and brought it to his attention. Mr. Marquise thanked Nicole for keeping his rental units safe and in compliance with the municipal code.

**Announcements-**

The City of Nanticoke is aware of the Coyote issue and has contacted the PA Game Commission for their help. It is now in the hands of the Game Commission to remove the Coyotes from our area.

We ask that you stay safe by not feeding food to the wild animals, do not pet or approach a Coyote and do not leave young children and pets outside unattended. Coyotes mainly roam at night but have been spotted during the day. We are doing everything we can to solve this issue.

For immediate assistance reporting Coyote sightings contact the Pennsylvania Game Commission's Centralized Dispatch Center at: 1-833-PGC-HUNT (1-833-742-4868) or 1-833-PGC-WILD (1-833-742-9453).

The **City of Nanticoke's Fall  Citywide Yard Sale** is scheduled for Saturday, Sept. 9, 2023 with a rain date of Sunday, Sept 10, 2023. Any resident who wishes to participate and wants to be added to the City's list, please call 570-735-2800 ext. 101 by Wednesday, Sept 6, 2023. This list will be handed out in the Patriot Park on the morning of the event and posted on our Facebook Page.

**At this time, Kyle J. Bielecki, John W. Bryan and Robert L. Dziadosz** was sworn in by Mayor Kevin Coughlin as Full Time Police Officers.

**Councilmember Comments-**

**Vice President Telencho** congratulated and welcomed the new Police Officers to the City's Police Department.

**Councilmember Butczynski** congratulated and welcomed the new Police Officers to the City's Police Department.

**Councilmember Marcella** congratulated the new Police Officers for being hired to the City's Police Department and wished them a long and safe career.

**Councilmember Nalepa** congratulated and welcomed the new Police Officers to the City's Police Department.

**President Brown** congratulated and welcomed the new Police Officers to the City's Police Department and he feels the city hired 3 good candidates. President Brown thanked Mayor Coughlin for the hiring of these much-needed officers and thanked Council for their cooperation in making it happen.

**Meeting Adjournment-**

Councilmember Butczynski made the motion to adjourn, seconded by Councilmember Nalepa, roll call.

Motion carried unanimously.

**Meeting adjourned at 7:17 pm.**

**Next Meeting, Wed, Sept. 6, 2023 at 7:00 pm**

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**City Clerk, Jennifer W. Polito**