

City of Nanticoke
Work Session/City Council Meeting
March 21, 2018 -7:00PM



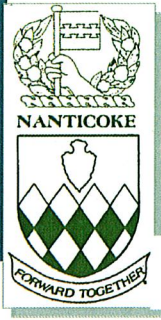
WORK SESSION AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Invocation - City Clerk
4. Roll Call
5. Discussion of Council Meeting Action(s)
None
6. Administrative Updates for Council -
 - Executive Order # 5 of 2018 was executed by the Mayor to hire Chad J. Callahan as a Reserve Police Officer on March 14, 2018.
 - The City was awarded \$450,000.00 from the 2018 LSA Grant for the Streetscape. We also got \$250,000 for the Greater Nanticoke School District Stadium Project.
7. Work Session Adjournment

COUNCIL MEETING AGENDA

1. Comments from the Public – Agenda item only.
2. Old Business –
3. New Business
 - b. A Motion to approve the minutes from the March 7, 2018 council meeting.
 - a. A Motion to approve the payment of the bills in the total amount of \$
(Payroll) \$ (Accounts Payable) \$
4. Comments from the Public
5. Correspondance- None
6. Announcements-

City Hall will be closed on Friday, March 30, 2018 in observance of Good Friday. City Hall will reopen on Monday, April 2, 2018 at 8:30 am. **We wish everyone a Happy Easter!!!**
7. Adjournment- **Next Meeting April 4,2018 @ 7:00pm**



***City of Nanticoke
Pennsylvania***

15 East Ridge Street
Nanticoke, PA 18634

Phone: 570 -735-2800
Fax: 570 -735-7817

Richard Wiaterowski, Mayor
Donna Wall, Interim City Manager

EXECUTIVE ORDER

NO. 5 of 2018

WHEREAS, Article III, Section 3.04 of the City of Nanticoke's Home Rule Charter provides that the Mayor shall have the duty to hire employees.

ACCORDINGLY, I, Richard Wiaterowski, Mayor of the City of Nanticoke, hereby enact the following personnel action.

The hiring of Chad J. Callahan as a Reserve Nanticoke Police Officer effective 3/14/2018.

Mayor Richard Wiaterowski

Date: March 14, 2018

NANTICOKE CITY



WORK SESSION and COUNCIL MEETING MINUTES

March 7, 2018

Nanticoke City Hall 7:00PM

Call to Order: President of Council William Brown
Pledge of Allegiance
Invocation: City Clerk, Jennifer Polito

The following were present: Councilors, William Brown, John Pietrzyk, Kevin Coughlin, Nicole Mackiewicz, Solicitor, Attorney William Finnegan, and Finance Director/City Clerk, Jennifer Polito. Interim City Manager, Donna Wall and Councilor Lesley Butczynski were excused from the meeting.

WORK SESSION

A **Motion** to accept the Energy Agreement from Pennoni.

A **Motion** to award the 2013 CDBG project (Hillcrest Drive & Enterprise Streets) to the lowest bidder, M&J Excavation, Inc. in the amount of \$152,514.00.

A **Motion** to award the 2014 CDBG project (West Church Street) to the lowest bidder, M&J Excavation, Inc. in the amount of \$261,329.00.

A **Motion** to award the 2016 CDBG project (West Green Street) to the lowest bidder, American Asphalt Paving, Inc. in the amount of \$159,305.50.

Administrative Updates

The PAWC announced that the Main Street water line project will go out to bid this spring. Jennifer stated that this is what the City has been waiting to hear. Once this is complete, The City will be moving forward with the completion of the streetscape.

Motion was made by Kevin Coughlin, second by Mr. Pietrzyk to adjourn the work session. Meeting adjourned.

REGULAR MEETING Comments from the Public agenda items only.

Mr. John Telencho asked if the CDBG projects are paving only or are they curb to curb. Jennifer stated that they are curb to curb paving and ADA ramps where applicable. Mr. John Telencho wanted to know if the Demolition will begin once the Water Co. is done downtown and will the City be notifying the businesses that their buildings will be demoed. Jennifer stated once we get the approval from PENNDOT and get our permits, then yes to the demolition being done but answered no to notifying the businesses. She stated the Municipal Authority will be contacting the businesses when the time comes.

Mr. Joe John asked if Verizon was done with their underground work. Jennifer stated that they were to her knowledge. She stated the Water Co. is the last utility holding up our streetscape.

Old Business

A **Motion** to approve the January 17, 2018 meeting minutes (that were tabled at the last meeting due to not having enough people) was made by Mrs. Mackiewicz second by Mr. Coughlin. Motion carried.

New Business

A **Motion** to approve the February 21, 2018 meeting minutes was made by Mr. Pietrzyk second by Mr. Brown.

Motion carried.

A **Motion** to approve payment of the bills in the amount of \$265,020.19 was made by Mr. Coughlin, second by Mrs. Mackiewicz. Payroll (\$102,239.45) Payables (\$162,780.74.) Motion carried.

A **Motion** to accept the Energy Agreement from Pennoni was tabled to next meeting. The motion to table the agreement was made by Mr. Coughlin, second by Mrs. Mackiewicz. Motion Carried.

A **Motion** to award the 2013 CDBG project (Hillcrest Drive & Enterprise Streets) to the lowest bidder, M&J Excavation, Inc. in the amount of \$152,514.00 was made by Mr. Pietrzyk, second by Mr. Coughlin. Motion Carried

A **Motion** to award the 2014 CDBG project (West Church Street) to the lowest bidder, M&J Excavation, Inc. in the amount of \$261,329.00 was made by Mrs. Mackiewicz, second by Mr. Pietrzyk. Motion Carried.

A **Motion** to award the 2016 CDBG project (West Green Street) to the lowest bidder, American Asphalt Paving, Inc. in the amount of \$159,305.50 was made by Mr. Coughlin second by Mr. Pietrzyk. Motion Carried.

COMMENTS FROM THE PUBLIC –

Mr. Telencho expressed his concerns about the apartments being built with the \$3,000,000.00 grant. He wanted to know where the people are coming from to rent these apartments. Are people selling their homes to move in and will Slum Lords buy up all their homes in Nanticoke? Why can't we use that grant money to keep the elderly in their homes? Jennifer stated that there are a lot of people in the other apartments that were supposed to be for the elderly and are not that want to move due to noise and traffic in these buildings. Mr. Brown stated that these apartments are not just for Nanticoke residents, they are open to any elderly person that wants to live there. Jennifer also stated, the grant money cannot be used to keep the elderly in their homes. Mr. Telencho wanted to know if the City has heard from the Eagle Scout that is building a bulletin board that was approved by council months ago and is this really going to be completed and kept up by Council members. Mr. Coughlin responded that he will reach out this spring to see how the project is going and YES, council will help with keeping the bulletin board up to date. Anything to help these boys replied Mr. Coughlin.

Correspondence – None

Announcements- None

Meeting Adjournment

Mr. Pietrzyk made the motion to adjourn, second by Mr. Coughlin, roll call.

Meeting adjourned at 7:15PM.

Next Meeting, Wednesday March 21, 2018 at 7:00PM

Jennifer W. Polito
City Clerk

NANTICOKE CITY POLICE DEPARTMENT
NANTICOKE, PENNSYLVANIA

Office of the Chief of Police
Monthly Report of Activities
February 2018

Total Incidents in February291
Total Incidents in 2018.....652

Incident Listing By Type is attached Activity	Number
Traffic Violations and Citations Issued	48
Non-Traffic Citations Issued	17
Parking Tickets Issued	125
Written Warnings Issued	8
Abandoned Vehicles Removed	2
Motor Vehicle Accidents	20
Criminal Arrests	Counts
Abandoned Vehicle Ordinance Violations	1
Assault	1
Criminal Conspiracy	9
Criminal Use of Communication Facility	6
Curfew	2
Disorderly Conduct	3
Drug Act Violations	41
D.U.I.	6
Harassment	11
Possess Instrument of Crime	4
Public Drunkenness	1
Receiving Stolen Property	4
Retail Theft	1
Theft	4
Underage Drinking	4
Weapons on School Property	1
Total Criminal Arrests	99

Monthly Patrol Mileage		Total Mileage on Vehicle
Car # 3	282	65,073
Car # 5	310	43,709
Car # 6	186	59,656
Car # 7	816	54,011
Car # 8	1,137	31,082
Car # 9	532	19,235

Total Patrol Mileage.... 3,263

Respectfully Submitted,


Thomas S. Wall
Chief of Police


NANTICOKE CITY POLICE DEPARTMENT
Nanticoke, Pennsylvania

Police Chief's Report
Cash and Checks Received

February 2018 Checks/Cash/Credit

February 2018 Magistrate's Report Nanticoke	\$ 2,620.88
February 2018 Parking Tickets Nanticoke	\$ 3,636.00
February 2018 Police Reports	\$ 345.00
February 2018 Signs	\$ 100.00
February 2018 Alarm Fees	\$ 190.00
February 2018 Luzerne County Probation (Fines)	\$ 225.31
February 2018 Luzerne County Probation (Restitution)	\$ 0.00

Total \$ 7,117.19


Thomas S. Wall

Chief of Police

Calls for Service - by UCR Code

Incidents Reported Between 02/01/2018 and 02/28/2018



All Municipalities

Code	Description	Primary Count	Secondary UCR Count		
			Code 2	Code 3	Code 4
0440	ASSAULT - ATROCIOUS- HANDS,FISTS,FEET	1			
0614	THEFT-\$200 & OVER-FROM AUTO (EXCPT 0615)	1			
0617	THEFT-\$200 & OVER-FROM BUILDINGS	1			
0619	THEFT-\$200 & OVER-ALL OTHER	1			
0623	THEFT-\$50 TO \$200-RETAIL THEFT	1			
0624	THEFT-\$50 TO \$200-FROM AUTO (EXCPT 0625)	1			
0627	THEFT-\$50 TO \$200-FROM BUILDINGS	1			
0633	THEFT-UNDER \$50-RETAIL THEFT	1			
0634	THEFT-UNDER \$50-FROM AUTO (EXCEPT 0635)	2			
0810	SIMPLE PHYSICAL ASSAULTS	2			
0830	SEXUAL ASSAULT	1			
1020	COUNTERFEITING	1			
1100	FRAUD	1			
1410	CRIMINAL MISCHIEF TO AUTOMOBILES	2			
1440	CRIMINAL MISCHIEF - ALL OTHER	3			
1532	WEAPONS - POSSESSION - KNIFE	1			
1720	SEX OFFENSES - INDECENT EXPOSURE	1			
1810	DRUG VIOLATIONS	1	1		
1811	NARCOTICS-SALE-MORPHINE,HEROIN,CODEINE	1			
1812	NARCOTICS-SALE-MARIJUANA, HASHISH, ETC.	0	1		
1831	NARCOTICS-POSSESSION-MORPHINE,HEROIN,ETC	0	1	1	
1832	NARCOTICS-POSSESSION-MARIJUANA,ETC.	0			1
2000	OFFENSES AGAINST FAMILY & CHILDREN	1			
2020	OFFENSES AGAINST FAMILY-CHILD ABUSE	4			
2300	PUBLIC DRUNKENESS	1			
2400	DISORDERLY CONDUCT	0	1		
2410	HARASSMENT BY COMMUNICATION	4			
2420	DISORDERLY CONDUCT-PUBLIC PLACES	2			
2430	FIGHTING (AFFRAY)	1			
2440	DISORDERLY CONDUCT-DISTURBING THE PEACE	6			
2450	HARASSMENT	11	3		
2480	DISORDERLY CONDUCT-ALL OTHERS	1			
2491	FIREWORKS	1			
2600	ALL OTHER CRIMES CODE VIOLATIONS	0	1		
2647	ALL OTHERS - PROTECTIVE ORDERS	3			
2656	ALL OTHER - THREATS (KILL,BOMB,PHONE,ETC	1			
2810	CITY ORD-ABANDONED VEH (INCLUDING STATE)	3			
2811	CURFEW LAW (JUVENILE) - MALE	1			
2812	CURFEW LAW (JUVENILE) - FEMALE	0	1		
2911	RUNAWAY - INCORRIGIBLE -MALE (JUVENILE)	1			
2922	RUNAWAY - TRUANCY - FEMALE (JUVENILE)	1			
3100	MOTOR VEHICLE ACCIDENTS	20			
3310	ATTEMPTED SUICIDES	1			
3400	MENTAL HEALTH	3			
3500	SUSPICIOUS PERSONS,AUTOS,CIRCUMSTANCES	10			
3501	SUSPICIOUS PERSONS,AUTOS,CIRCUMSTANCES	5		1	
3600	DISTURBANCES-DOMESTIC	13		1	
3610	DISTURBANCES-JUVENILE	1			

Calls for Service - by UCR Code



Incidents Reported Between 02/01/2018 and 02/28/2018

All Municipalities

Code	Description	Primary Count	Secondary UCR Count		
			Code 2	Code 3	Code 4
3620	DISTURBANCES-OTHER (FIGHTS,DISPUTES,ETC)	7			
3810	ALARMS (FALSE ONLY)-EXCPT FIRE	7			
3820	ASSIST MOTORIST/DISABLE VEH	1			
3830	SERVICE CALL-ASSIST OTHER AGENCY	1			
3850	HAZARDOUS CONDITIONS	1			
3860	SERVICE CALL-LOCKOUTS (VEHICLE/BLDG)	1			
3870	MEDICAL EMERGENCY	8			
3900	TRAFFIC & PARKING PROBLEMS	11			
4010	TRAFFIC OFFENSES	1			
4018	NON-CRIMINAL-ST. LIGHT OUT, ST. REPAIRS.	1			
4020	NON-CRIMINAL - CHILD CUSTODY	1			
4022	NON-CRIMINAL - CIVIL	6			
4028	NON-CRIMINAL-OTHER INVESTIGATIONS	9			
4090	NON-CRIMINAL - POLICE INFORMATION	17			
4100	NON-CRIMINAL - 911 HANG UP	3			
4110	NON-CRIMINAL -WELFARE CHECK	5			
5004	LOST & FOUND - FOUND ARTICLES	2			
5006	LOST & FOUND - LOST ANIMAL	2			
5012	LOST & FOUND - MISSING JUVENILE MALE	1			
5506	ANIMAL COMPLAINTS - RUNNING AT LARGE	3			
5510	ANIMAL COMPLAINTS - OTHER	1			
6312	TRAFFIC ENFORCEMENT - WARNINGS	1			
6610	TRAFFIC RELATED - MOTORIST AID	2			
7002	BUILDING CHECKS - OFFICER INITIATED	28			
7008	PUBLIC SERVICES - MEDICAL ASSISTANCE	1			
7016	FOLLOW UP INFORMATION	1			
7502	ASSIST OTHER AGENCIES - FIRE DEPT.	1			
7504	ASSIST OTHER AGENCIES - OTHER POLICE	7			
7506	ASSISTING OTHER AGENCIES - ALL OTHERS	7			
8110	WARRANTS - OTHER AUTHORITY - CRIMINAL	0	1		
8502	DEPARTMENTAL SERVICES - FINGERPRINTING	1			
9000	ADMINISTRATIVE TASKS	3			
9004	ADMINISTRATION - ATTENDING MEETINGS	1			
9006	ADMINISTRATION - ATTEND MEETING-OUTSIDE	1			
CITN	NON-TRAFFIC CITATION	3			
CITT	TRAFFIC CITATION	26			
Total Calls		291			

Issued Tickets - Count

02/01/2018 to 02/28/2018



Badge	Officer	Count
2937	PTLM JOSEPH KOSCH	6
3108	SGT. BRIAN WILLIAMS	9
4354	MICHAEL DERWIN	8
5398	THOMAS WALL	85
5445	PTLM RICHARD VIETZ	2
5525	PTLM BRYAN KATA	3
7318	PTLM AMOS VANDERHOFF	11
9336	PTLM JOSEPH BUCHALSKI	1
		<hr/>
		125

Incident Record List

73 Records

Incident Type
Incident Date: 2/28/2018
111 - Building fire
111 - Building fire
444 - Power line down
111 - Building fire
Incident Date: 2/27/2018
412 - Gas leak (natural gas or LPG)
Incident Date: 2/25/2018
424 - Carbon monoxide incident
551 - Assist police or other governmental agency
743 - Smoke detector activation, no fire - unintentional
311 - Medical assist, assist EMS crew
Incident Date: 2/24/2018
412 - Gas leak (natural gas or LPG)
311 - Medical assist, assist EMS crew
311 - Medical assist, assist EMS crew
745 - Alarm system activation, no fire - unintentional
311 - Medical assist, assist EMS crew
Incident Date: 2/23/2018
571 - Cover assignment, standby, moveup
116 - Fuel burner/boiler malfunction, fire confined
311 - Medical assist, assist EMS crew
611 - Dispatched & canceled en route
311 - Medical assist, assist EMS crew
311 - Medical assist, assist EMS crew
320 - Emergency medical service incident, other
Incident Date: 2/21/2018
311 - Medical assist, assist EMS crew
611 - Dispatched & canceled en route
311 - Medical assist, assist EMS crew
745 - Alarm system activation, no fire - unintentional
611 - Dispatched & canceled en route
Incident Date: 2/20/2018
735 - Alarm system sounded due to malfunction
735 - Alarm system sounded due to malfunction
311 - Medical assist, assist EMS crew
412 - Gas leak (natural gas or LPG)
Incident Date: 2/19/2018

Incident Record List

73 Records

Incident Type
522 - Water or steam leak
511 - Lock-out
735 - Alarm system sounded due to malfunction
311 - Medical assist, assist EMS crew
311 - Medical assist, assist EMS crew
9002 - Investigation
Incident Date: 2/18/2018
311 - Medical assist, assist EMS crew
311 - Medical assist, assist EMS crew
311 - Medical assist, assist EMS crew
Incident Date: 2/17/2018
311 - Medical assist, assist EMS crew
311 - Medical assist, assist EMS crew
Incident Date: 2/16/2018
900 - Special type of incident, other
520 - Water problem, other
311 - Medical assist, assist EMS crew
311 - Medical assist, assist EMS crew
311 - Medical assist, assist EMS crew
Incident Date: 2/14/2018
311 - Medical assist, assist EMS crew
311 - Medical assist, assist EMS crew
651 - Smoke scare, odor of smoke
311 - Medical assist, assist EMS crew
Incident Date: 2/13/2018
571 - Cover assignment, standby, moveup
Incident Date: 2/12/2018
311 - Medical assist, assist EMS crew
351 - Extrication of victim(s) from building/structure
Incident Date: 2/11/2018
113 - Cooking fire, confined to container
553 - Public service
Incident Date: 2/9/2018
444 - Power line down
Incident Date: 2/8/2018
311 - Medical assist, assist EMS crew
Incident Date: 2/7/2018
111 - Building fire
Incident Date: 2/6/2018

Incident Record List

73 Records

Incident Type
531 - Smoke or odor removal
611 - Dispatched & canceled en route
511 - Lock-out
311 - Medical assist, assist EMS crew
Incident Date: 2/5/2018
743 - Smoke detector activation, no fire - unintentional
611 - Dispatched & canceled en route
Incident Date: 2/4/2018
324 - Motor vehicle accident with no injuries.
324 - Motor vehicle accident with no injuries.
311 - Medical assist, assist EMS crew
611 - Dispatched & canceled en route
311 - Medical assist, assist EMS crew
Incident Date: 2/2/2018
311 - Medical assist, assist EMS crew
511 - Lock-out
511 - Lock-out
Incident Date: 2/1/2018
740 - Unintentional transmission of alarm, other

Nanticoke Fire Department

	A	B	C
1	CODE--FEBRUARY	2018	
2			
3	CONTRACTORS	#	
4	General Contractor	1	\$200.00
5			
6	Electrical Contractor	1	\$150.00
7			
8	Plumbing Contractor		
9	Demo contractors	1	\$200.00
10	Jobbing Contractor		
11	Paving Contractor		
12	Masonry Contractor		
13	HVAC Contractor		
14	Inspections	8	\$360.00
15	PERMITS		
16	Building	16	\$2,597.00
17	Plumbing		
18	Electrical		
19	HVAC		
20	Occupany Residential	4	\$400.00
21	Rental Occupancy Inspect	12	\$660.00
22	Occupancy Commercial	1	\$350.00
23	Street Vendor/Peddler Lics.	1	\$25.00
24	Pave Cuts -CK		\$2,575.00
25	Dumpster		\$25.00
26	Plumbing/Mechanical Inspect		
27	Landlord License Fee	3	\$500.00
28	Zoning	1	\$35.00
29	Zoning Book/Map		
30	Zoning- Signs		
31	Zoning Hearing		
32	Variance- Zoning Change		
33	Planning Commission		
34	Plan Review/Land Dev.	1	\$300.00
35	Zoning Appeals		
36	vacant property registration		
37	Sub division		
38	Stormwater review		
39	ADA Review		
40	Deposits Total		
41			\$8,377.00
42	Prepared by: Debra McNulty		

HONORABLE MAYOR AND COUNCIL

**I WISH TO SUBMIT THE REFUSE FEE
COLLECTIONS FOR THE MONTH OF FEBRUARY
2018.**

REFUSE \$77085.00

RECYCLING REIMBURSEMENT \$1678.00

RETURNED CHECK \$

REFUNDS \$ 690.00

RESEARCH FEE \$60.00

CREDIT/DEBT CARDS \$2810.00

TOTAL = \$80,943.00

TOTAL COLLECTION FOR 2018 \$622,046.50

**MONEY FOR THE ABOVE REFUSE FEE AND
OTHERS AS LISTED ABOVE HAS BEEN
DEPOSITED AT THE TREASURER OFFICE.**

RESPECTFULLY YOURS,

Patricia Zondani

**REFUSE DELINQUENT MONEY COLLECTED
FROM JANUARY TO FEBRUARY 2018.**

\$9324.95