



## CITY OF NANTICOKE

### WORK SESSION and COUNCIL MEETING MINUTES

Wednesday April 19, 2023

**Call to Order:** President of Council, William Brown

**Pledge of Allegiance**

**Invocation:** City Clerk, Jennifer W. Polito

#### **ROLL CALL:**

**The following were present:** Council Members, William Brown, John Telencho, Lesley Butczynski, Mike Marcella, Joseph Nalepa, City Manager, Donna Wall, Finance Director/City Clerk, Jennifer W. Polito, and Solicitor, Attorney Finnegan.

Mayor Kevin Coughlin thanked Fire Chief, Mark Boncal and the Fire Department for a job well done at the house fire on Keech St. in Honey Pot.

#### **WORK SESSION**

**Motion to approve Ordinance #3 of 2023,** (Second Reading), an Ordinance of City Council of the City of Nanticoke adopting an Ordinance requiring certain structures within the City of Nanticoke to have a Knox Box installed on the exterior of the structure for fire safety purposes.

**Motion to approve** the bid to replace the carpeting in City Hall to Giant Floor & Wall Coverings (Lowest Bidder) in the amount of \$158,952.00 using the American Rescue Plan Funds.

#### **ADMINISTRATIVE UPDATES**

**Mayor Kevin Coughlin** has submitted the **March 2023 Department Reports** for Council's review and Jennifer Polito has posted them on the City's website at [www.nanticokecity.com](http://www.nanticokecity.com)

**City Manager, Donna Wall** has updates for Council:

- The issue with people making illegal turns off of Church Street coming out of the school is being addressed.
- The Field Street Ramp project had a set back this week due to sewer issues but everything is now moving forward.
- The City's Pension Report AG-385 has been timely completed and submitted to the Pennsylvania Attorney General.

**A Motion** was made by Councilmember Butczynski seconded by Councilmember Telencho to adjourn the work session.

Motion carried unanimously.

**REGULAR MEETING** Comments from the Public agenda items only.

**Fire Chief, Mark Boncal** brought a Knox Box to the meeting to show Council and residents what it looked like and how it works since the Council Members are voting for the Knox Box Ordinance this evening on its final reading,

**Old Business**

None

**New Business**

**A Motion** to approve the **April 5, 2023** minutes was made by Councilmember Butczynski seconded by Councilmember Marcella. Motion carried 3-0. President Brown and Councilmember Nalepa abstained.

**A Motion** to approve the **payment of the bills** in the total amount of **\$483,178.45; (Payroll(s)) \$123,487.67 (Accounts Payable) \$359,690.78** was made by Councilmember Telencho seconded by Councilmember Marcella. Motion carried unanimously.

**A Motion to approve Ordinance #3 of 2023**, (Second Reading), an Ordinance of City Council of the City of Nanticoke adopting an Ordinance requiring certain structures within the City of Nanticoke to have a Knox Box installed on the exterior of the structure for fire safety purposes was made by Councilmember Butczynski seconded by Councilmember Telencho. Motion carried unanimously.

**A Motion to approve** the bid to replace the carpeting in City Hall to Giant Floor & Wall Coverings (Lowest Bidder) in the amount of \$158,952.00 using the American Rescue Plan Funds was made by Councilmember Marcella seconded by Councilmember Telencho. Motion carried unanimously.

**COMMENTS FROM THE PUBLIC –**

Fire Chief Mark Boncal informed Council and residents that on May 8<sup>th</sup> and 9<sup>th</sup> of 2023, Ridge Street from Prospect to Market Street will be closed from 7:30 am to 3 pm for hose testing on the Fire Trucks. May 8<sup>th</sup> will be the City of Nanticoke Trucks and May 9<sup>th</sup> will be Newport Twp. Trucks since their building is on a very busy State Road.

**Correspondence-**

None

**Announcements-**

The City of Nanticoke's Citywide Yard Sale is scheduled for Saturday, May 20, 2023 with a rain date of Sunday, May 21, 2023. Any resident who wishes to participate and wants to be added to the City's list, please call 570-735-2800 ext. 101 by Wednesday, May 17, 2023. This list will be handed out in the Patriot Park on the morning of the event and posted on our Facebook Page.

The City of Nanticoke's Annual Big Bang is scheduled for Saturday, July 1, 2023 with a rain date of Sunday July 2, 2023. We are now accepting Vendor Applications for Craft Vendors and Food Trucks. A Vendor application can be emailed to you by contacting Jennifer Polito at [jpolito@nanticokecity.com](mailto:jpolito@nanticokecity.com) or picked up at City Hall, 15 E. Ridge Street, Nanticoke and it is

posted on the City's website at [www.nanticokecity.com](http://www.nanticokecity.com). We must receive your application with payment by Thursday, June 1, 2023. Thank you.

On Saturday April 22, 2023, the City of Nanticoke along with the Nanticoke Conservation Club will be holding a City Wide Clean Up to keep Pennsylvania Beautiful. Join us as we make a difference in our community. We will be meeting at the LCCC Student Parking Lot on Access Rd by Weis Market at 8 am. Gloves, bags, vests and refreshments will be provided. Rain Date is Saturday, April 29, 2023.

**Councilmember Comments-**

**Vice President Telencho** thanked Fire Chief, Mark Boncal and the Fire Department for their great efforts at the house fire on Keech Street. He also thanked Police Chief, Mike Roke for taking time out to give him a tour of the carpeting project in his department.

**Councilmember Butczynski** had no further comments.

**Councilmember Marcella** had no further comments.

**Councilmember Marcella** had no further comments.

**President Brown** had no further comments.

**Meeting Adjournment-**

Councilmember Butczynski made the motion to adjourn, seconded by Councilmember Telencho, roll call.

Motion carried unanimously.

**Meeting adjourned at 7:16 pm.**

**Next Meeting, Wed, May 3, 2023 at 7:00 pm**

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**City Clerk, Jennifer W. Polito**