

**At 6:30 pm, a 2024 Budget Hearing will be held in the Council Chambers prior to the regular scheduled Council Meeting.**

**City of Nanticoke  
Work Session/City Council Meeting  
Wednesday November 15, 2023 in Council Chambers at 15 E. Ridge St., Nanticoke, PA 18634**



**WORK SESSION AGENDA**

- 1. Call to Order – President of Council, William Brown**
- 2. Pledge of Allegiance**
- 3. Invocation – City Clerk, Jennifer W. Polito**
- 4. Roll Call**
- 5. Discussion of Council Meeting Action(s)-**
  - a. A motion** to accept the resignation letter from Xavier Berzanski to vacate his seat on the Nanticoke Municipal Authority Board effective October 23, 2023 as he has relocated his primary residence to a different municipality.
  - b. A motion** to approve **Resolution #17 of 2023**, a Resolution of City Council of the City of Nanticoke designating the City Manager as the Chief Administrative Officer for the City of Nanticoke Non-Union Pension Fund and the Nanticoke Police and Firemen’s Pension Plans.
  - c. A motion** to approve **Resolution #18 of 2023**, a Resolution of City Council of the City of Nanticoke authorizing the acceptance of the bid from JP Mascaro & Sons, Inc. for Refuse Collection, Processing and Disposal and Recycling Materials Collection, Processing and Disposal for the period beginning January 1, 2024 and ending December 31, 2026 with the option to exercise two additional one-year periods thereafter.
  - d. A motion** to approve **Ordinance #7 of 2023**, (First Reading) an Ordinance of City Council of the City of Nanticoke, Luzerne County, Pennsylvania, approving the Budget of the City of Nanticoke for 2024.
  - e. A motion** to approve **Ordinance #8 of 2023**, (First Reading) an Ordinance of City Council of the City of Nanticoke, Luzerne County, Pennsylvania, establishing a Millage Rate of Taxation for 2024.
  - f. A motion** to approve **Ordinance #9 of 2023**, (First Reading) an Ordinance of City Council of the City of Nanticoke, Luzerne County, Pennsylvania, authorizing and directing the proper City Officials of the City to issue Refuse and Recycling Bills for the city and a fee for Bulk Item Pick-up.
- 6. Administrative Updates for Council –**
  - Mayor Kevin Coughlin** has submitted the **October 2023 Department Reports** for Council’s review and Jennifer Polito has posted them on the City’s website at [www.nanticokecity.com](http://www.nanticokecity.com).
  - Mayor Kevin Coughlin** executed **Executive Order #13 of 2023**, pursuant to Article III, Section 3.04 of the City of Nanticoke’s Home Rule Charter to hire James Kairo as a Full Time Code Officer for the City of Nanticoke, effective November 1, 2023.

-City Manager, Donna Wall has updates for Council:

## 7. Work Session Adjournment

### COUNCIL MEETING AGENDA

1. **Comments from the Public** – Agenda item(s) only.
2. **Old Business-**  
None
3. **New Business-**
  - a. **A Motion** to approve the minutes from the **November 1, 2023** Council Meeting.
  - b. **A Motion** to approve the payment of the bills in the total amount of **\$483,292.93**  
**(Payroll (s)) \$119,536.73 (Accounts Payable) \$363,756.20**
  - c. **A motion** to accept the resignation letter from Xavier Berzanski to vacate his seat on the Nanticoke Municipal Authority Board effective October 23, 2023 as he has relocated his primary residence to a different municipality.
  - d. **A motion** to approve **Resolution #17 of 2023**, a Resolution of City Council of the City of Nanticoke designating the City Manager as the Chief Administrative Officer for the City of Nanticoke Non-Union Pension Fund and the Nanticoke Police and Firemen’s Pension Plans.
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4. **Comments from the Public - (If Any)**
5. **Correspondance-**  
None

**6. Announcements-**

City Hall will be closed on November 23<sup>rd</sup> and 24<sup>th</sup> of 2023 in observance of the Thanksgiving holiday. Mayor, City Councilmembers and Administration wishes everyone a Happy Thanksgiving.



The City of Nanticoke's **Annual Christmas Parade and Christmas Tree Lighting** will be held on Saturday, December 2, 2023 at 2:00 pm at the Patriot Park. Santa Claus will arrive on a Fire Truck where he will greet the children and give them a gift. There will be Free Horse Drawn Carriage Rides and Free Cookies and Hot Chocolate will be served.

Anyone or group who would like to participate in the parade, please email Jennifer Polito at [jpolito@nanticokecity.com](mailto:jpolito@nanticokecity.com). Parade starts at 2 pm at the GNA High School and set up begins at 1 pm.



**7. Comments from Councilmembers - (If Any)**

**8. Adjournment**

**Next Meeting, Wed, Dec. 6, 2023 @ 7:00 pm**