



CITY OF NANTICOKE

WORK SESSION and COUNCIL MEETING MINUTES

Wednesday, March 6, 2024

Call to Order: President, William Brown

Pledge of Allegiance

Invocation: City Clerk, Jennifer W. Polito

ROLL CALL:

The following were present: Council Members, William Brown, Joseph Nalepa, Joseph Dougherty, Kenneth James, Mark O'Connor, City Manager, Donna Wall, Finance Director/City Clerk, Jennifer W. Polito, and Solicitor, Attorney William Finnegan.

Attorney Finnegan announced, prior to the meeting, an Executive Session was held to discuss the two litigation issues that will be discussed in the Work Session of this meeting.

WORK SESSION: (action Items)

Motion to approve the purchase of an annual General Maintenance Agreement & Technical Support with ET&T for our phone system in the amount of \$9,738.19.

Motion to authorize settlement of Philadelphia Indemnity Insurance Company bond claim re. A. R. Popple Construction, Inc. based upon terms discussed in executive session, subject to final Solicitor approval.

Motion to authorize insurance carrier to settle Cori's Place claim based upon terms discussed in executive session, subject to final Solicitor approval.

Motion to approve the quote from Vishnefski Electrical Inc. for the lighting project at the LCCC parking lot off of Access Road in the amount of \$10,750.00 (Lowest Quote).

Motion to approve Ordinance # 2 of 2024, (First Reading), AN ORDINANCE REQUIRING ALL PERSONS, PARTNERSHIPS, BUSINESSES, AND CORPORATIONS TO OBTAIN A PERMIT FOR ANY CONSTRUCTION OR DEVELOPMENT; PROVIDING FOR THE ISSUANCE OF SUCH PERMITS; SETTING FORTH CERTAIN MINIMUM REQUIREMENTS FOR NEW CONSTRUCTION AND DEVELOPMENT WITHIN AREAS OF THE CITY OF NANTICOKE WHICH ARE SUBJECT TO FLOODING; AND ESTABLISHING PENALTIES FOR ANY PERSONS WHO FAIL, OR REFUSE TO COMPLY WITH, THE REQUIREMENTS OR PROVISIONS OF THIS ORDINANCE.

ADMINISTRATIVE UPDATES:

Mayor Kevin Coughlin executed **Executive Order # 9 of 2024**, promoting the following Police Officers, effective Thursday, February 29, 2024 (For informational purposes only)

1. Sergeant Brian Kata to Sergeant Detective
2. Patrolman Joseph Buchalski to Sergeant Detective
3. Lieutenant Brian Williams to Patrolman Captain
4. Patrolman Blake Brown to Sergeant
5. Sergeant Detective Chad Southern to Captain Detective

Mayor Kevin Coughlin executed **Executive Order #10 of 2024**, appointing Hailstone Economics, including Shannon Calluori and any qualified representative working for the said company, as third party administrators to carry out the functions of Zoning Officer and Alternate Code Official.

City Manager, Donna Wall has updates for Council:

1. Luzerne County is holding a Town Meeting on Thursday March 7, 2024 at 5:00 pm at the City of Nanticoke, in the Council Chambers, to discuss the West Nanticoke Bridge.
2. The Annual Big Bang is scheduled for Saturday, June 29, 2024 (Rain Date is Sunday, June 30, 2024).
3. Froggy 101 will be holding the smallest St. Patrick's Day Parade around Nanticoke's Patriot Park, on Friday, March 15, 2024 at 9:00 am.

A Motion was made by Councilmember Nalepa seconded by Councilmember Dougherty to adjourn the work session. Motion carried unanimously.

REGULAR MEETING Comments from the Public agenda items only.

Mr. Mike Marcella asked why is the city paying for the lights at the LCCC parking lot and City Manager, Donna Wall replied the agreement with LCCC states the city is responsible for the lighting. Mr. John Telencho asked if LCCC is paying the rain tax on that property and City Manager, Donna Wall replied yes, they do.

Mr. Mike Marcella asked why is the City retaining Hailstone Economics for Zoning and City Manager, Donna Wall replied Shannon Calluori of Hailstone Economics will be replacing the current 3rd party agency to handle the City's Zoning.

Old Business

None

New Business

A Motion to approve the minutes from the February 21, 2024 Work Session/Regular Council Meeting was made by Councilmember Nalepa seconded by Councilmember Dougherty. Motion carried unanimously.

A Motion to approve the Payment of the bills in the total amount of **\$531,437.53;** (**Payroll \$126,012.45 and Accounts Payable \$405,425.08**) was made by Councilmember Dougherty seconded by Councilmember O'Connor. Motion carried unanimously.

A Motion to approve the purchase of an annual General Maintenance Agreement & Technical Support with ET&T for our phone system in the amount of \$9,738.19 was made by Councilmember James seconded by Councilmember Dougherty. Motion carried unanimously.

A Motion to authorize settlement of Philadelphia Indemnity Insurance Company bond claim re. A. R. Popple Construction, Inc. based upon terms discussed in executive session, subject to final Solicitor approval was made by Councilmember Dougherty seconded by Councilmember O'Connor. Motion carried unanimously.

A Motion to authorize insurance carrier to settle Cori's Place claim based upon terms discussed in executive session, subject to final Solicitor approval was made by Councilmember Dougherty seconded by Councilmember James. Motion carried unanimously.

A Motion to approve the quote from Vishnefski Electrical Inc. for the lighting project at the LCCC parking lot off of Access Road in the amount of \$10,750.00 (Lowest Quote) was made by Councilmember O'Connor seconded by Councilmember Nalepa. Motion carried 4-0. Councilmember Dougherty abstained.

A Motion to approve Ordinance # 2 of 2024, (First Reading), AN ORDINANCE REQUIRING ALL PERSONS, PARTNERSHIPS, BUSINESSES, AND CORPORATIONS TO OBTAIN A PERMIT FOR ANY CONSTRUCTION OR DEVELOPMENT; PROVIDING FOR THE ISSUANCE OF SUCH PERMITS; SETTING FORTH CERTAIN MINIMUM REQUIREMENTS FOR NEW CONSTRUCTION AND DEVELOPMENT WITHIN AREAS OF THE CITY OF NANTICOKE WHICH ARE SUBJECT TO FLOODING; AND ESTABLISHING PENALTIES FOR ANY PERSONS WHO FAIL, OR REFUSE TO COMPLY WITH, THE REQUIREMENTS OR PROVISIONS OF THIS ORDINANCE was made by Councilmember James seconded by Councilmember O'Connor. Motion carried unanimously.

COMMENTS FROM THE PUBLIC –

No comments from the public.

Correspondence-

None

Announcements-

Come out to support your Volunteer Firefighters.

Firehouse Subs will have a Food Truck parked at the Firehouse on 2 E. Ridge Street starting Monday, March 11, 2024 through March 16, 2024 from 11 am to 7 pm as a fundraiser for the Pioneer Hook & Ladder Co., (City of Nanticoke Volunteer Firefighters). Proceeds from the fundraiser will go towards equipment for the Fire Department.

The City of Nanticoke's Annual Big Bang Celebration is scheduled for Saturday, June 29, 2024 (Rain Date, Sunday, June 30, 2024). The City is now accepting applications for Food and Craft Vendors. A Vendor application can be picked up at City Hall, found on the city's website, www.nanticokecity.com or email Jennifer Polito at jpolito@nanticokecity.com.

Councilmember Comments-

Vice President Nalepa congratulated the Policemen who have been promoted. Mr. Nalepa stated the promotions are well deserved and that these Police Officers are in a unique position and they should lead the department by example.

Councilmember Dougherty congratulated the Policemen who have been promoted. Mr. Dougherty stated he is sure the promoted Police Officers will secure the city like they usually do.

Councilmember James congratulated the Policemen who have been promoted. Mr. James stated the City's Police Department works hard to protect the city.

Councilmember O'Connor congratulated the Policemen who have been promoted. Mr. O'Connor replied be leaders and good role models, build up the department and be safe.

President Brown congratulated the Policemen who have been promoted.

Prior to adjourning the meeting, Mayor Coughlin swore in the promoted Police Officers and pictures were taken with their family members and the Chief, Mike Roke.

Mayor Coughlin stated the Police Officer's promotions and the new hire(s) on the Police and Fire Departments are necessary. He stated members of Council, the Administration and himself are trying to clean up the city and make the city safer.

Meeting Adjournment-

Councilmember Dougherty made the motion to adjourn, seconded by Councilmember James, roll call.

Motion carried unanimously.

Meeting adjourned at 6:30 pm.

Next Meeting:

Work Session/Council Meeting Wed. March 20,2024 @ 6:00 pm.

City Clerk, Jennifer W. Polito