



## NANTICOKE CITY

### WORK SESSION and COUNCIL MEETING MINUTES

November 20, 2018

Nanticoke City Hall 7:00 PM

Call to Order: Vice President of Council, Kevin Coughlin

Pledge of Allegiance

Invocation: City Clerk, Jennifer Polito

The following were present: Councilors, Lesley Butczynski, John Pietrzyk, Kevin Coughlin, Nicole Mackiewicz, Solicitor, Attorney William Finnegan, Finance Director/City Clerk, Jennifer Polito and Interim City Manager, Donna Wall. William Brown is excused.

#### **WORK SESSION-**

**A Motion** to accept the resignation of Shawn Carey, DPW Department, effective November 13, 2018.

#### **Administrative Updates-**

Mayor Richard Wiaterowski excuted Executive Order # 12 of 2018 to hire Sterling Kepp as a full time DPW Street Department employee under the terms of the Collective Bargaining Agreement between the City of Nanticoke and the International Brotherhood of Teamsters, Local 401.

Donna Wall updated residents and Council on the Main Street paving project. She stated she is having a phone conference on Wednesday morning with the contractor to discuss the issues with Main St. Oh behalf of herself, Council and the Mayor, she wants to thank the DPW Department for the excellent job they did clearing the snow during last week's storm.

**A Motion** was made by Mrs. Mackiewicz, second by Ms. Butczynski to adjourn the work session. Work session adjourned.

#### **REGULAR MEETING** Comments from the Public agenda items only.

Mr. Larry Beck asked if the contractrs could atleast put a rough coat down to smooth our Main St. Mr. Joe John asked if some of the craters could be patched until they get around to paving Main Street. Donna said she will mention it in her meeting with them. Mr. John Telencho asked why we paying a consulting firm that was mentioned in the minutes from the last meeting and Jennifer stated it was for the Refuse contract and the Refuse account has the money to pay for it. Mr. Hank Marks asked what bids came in for the refuse contract today. Donna stated that Mascaro was the only bid submitted and the bid specs are under review by Council and the Solicitor for accuracy. The option chosen will be discussed at the December 5, 2018 Council meeting.

#### **Old Business**

Jennifer stated that check # 1135 to Novak Consulting in the amount of \$9,800.00 was voided and check # 1139 has been reissued to Novak Consulting in the amount of \$5,000.00 after negotiating the original price to complete the contract. **A motion** was made by Ms. Butczynski, second by Mr. Pietrzyk to reissue check # 1139 to Novak Consulting in the sad amount of \$5,000.00. Motion carried.

## **New Business**

A **Motion** to approve the November 7, 2018 meeting minutes was made by Mr. Pietrzyk, second by Ms. Butczynski. Motion carried.

A **Motion** to approve payment of the bills in the amount of \$231,526.92 (Payroll \$102,524.37 and Payables \$129,002.55) was made by Mrs. Mackiewicz, second by Ms. Butczynski. Motion carried.

A **Motion** to accept the resignation of DPW employee, Shawn Carey was made by Mrs. Mackiewicz, second by Mr. Pietrzyk. Motion carried.

## **COMMENTS FROM THE PUBLIC –**

Mr. John Telencho asked if Main Street would be completed this year and Donna said most likely not since the weather is not cooperating. Mr. Telencho asked if the code department has received their new cars and Jennifer stated yes. He asked what is being done with the old one and Jennifer stated it is currently listed on Municibid to sell it to the highest bidder. The Bidding ends on 11/21/2018, Jennifer stated. He asked if the old car is on the insurance and Jennifer replied yes, we must insure the car until the ownership is changed. Mr. Telencho requested that we provide a list of grants that have been awarded including the original grant amount less what the City spent showing the amounts still available to the City. Jennifer stated that she and Donna are currently working on one for the auditors and once it is completed a copy will be posted on the website and board in the council chambers to public review. Mr. Telencho asked if we use CDBG funds to demolish blighted properties. He stated that Wilkes-Barre does with their CDBG funds. Donna stated we are allowed to use a portion of CDBG funds for demolition but we are not in a position to purchase properties. We are waiting for the properties to come up on the Free and Clear Sale. Attorney Finnegan commented that for some reason properties in Nanticoke had multiple bidders at the prior Free and Clear Sale.

## **Correspondence-**

None

## **Announcements-**

Vice President of Council, Kevin Coughlin made the following announcement this evening:

- The Nanticoke City's Annual Christmas Parade is going to be held on Sunday, December 9, 2018. The Parade leaves GNA High School, to Kosciusko St. to Green St. & concludes at Patriot Park, where there will be complimentary Horse Carriage Rides, Cookies, Hot Chocolate and Santa Claus! Please join us for a fun, family afternoon! Councilor, Nicole Mackiewicz mentioned that if anyone knows of any groups in Nanticoke that would like to participate in the parade, please have them contact Donna Wall or Jennifer Polito.
- City Hall will be closed on Thursday November 22, 2018 and Friday November 23, 2018 in observance of Thanksgiving City Hall reopens on Monday, November 26, 2018 at 8:30 am. We wish you and your families a Happy Thanksgiving!!

## **Meeting Adjournment**

Mr. Pietrzyk made the motion to adjourn, second by Ms. Butczynski, roll call. Motion carried to adjourn the meeting.

Meeting adjourned at 7:17 PM.

Next Meeting, Wed, December 5, 2018 at 7:00 PM

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Jennifer W. Polito  
City Clerk