



CITY OF NANTICOKE

WORK SESSION and COUNCIL MEETING MINUTES

November 19, 2025

Call to Order: President, William Brown

Pledge of Allegiance

Invocation: City Manager, Donna Wall

ROLL CALL:

The following were present: Council Members, President, William Brown, Vice President, Joseph Nalepa, Joseph Dougherty, Kenneth James, Mark O'Connor, City Manager, Donna Wall, and Solicitor, Attorney William Finnegan.

Excused: Finance Director/City Clerk, Jennifer W. Polito

WORK SESSION: New Business: (action Items)

A Motion to approve Resolution #27 of 2025, A Resolution of City Council of the City of Nanticoke authorizing the retention of H. A. Berkheimer, Inc. to bill for Solid Waste Fees, also known as Refuse fees, on behalf of the City of Nanticoke.

A Motion to approve Resolution #28 of 2025, A Resolution of City Council of the City of Nanticoke authorizing CREDITECH Collection Solutions to collect Solid Waste Fees, also known as Refuse Fees, on Delinquent Accounts in the City of Nanticoke.

A Motion to approve the agreement for Solid Waste, also known as Refuse Fees, Collection Services By and Between the City of Nanticoke and CREDITECH, Inc.

ADMINISTRATIVE UPDATES:

Mayor Kevin Coughlin has submitted the October 2025 Department Reports for Council's review and Jennifer Polito has posted them on the City's website at www.nanticokecity.com.

A Motion was made by Councilmember Dougherty seconded by Councilmember James to adjourn the work session.

Motion carried unanimously.

REGULAR MEETING Comments from the Public agenda items only.

Mr. John Telencho had questions regarding CREDITECH and Donna Wall addressed his concerns. Ann Marie Coughlin asked if CREDITECH will be collecting the delinquent Refuse accounts for past and future delinquencies and Donna Wall replied just future ones.

Old Business

None

New Business

A Motion to approve the minutes from the November 5, 2025 Work Session/Regular Council Meeting was made by Councilmember Nalepa seconded by Councilmember O'Connor. Motion carried unanimously.

A Motion to approve the payment of the bills in the total amount of **\$409,414.27 [(Payrolls) \$170,360.53 (Accounts Payable) \$239,053.74]** was made by Councilmember James seconded by Councilmember Dougherty. Motion carried unanimously.

A Motion to approve Resolution #27 of 2025, A Resolution of City Council of the City of Nanticoke authorizing the retention of H. A. Berkheimer, Inc. to bill for Solid Waste Fees, aslo known as Refuse fees, on behalf of the City of Nanticoke was made by Councilmember Nalepa seconded by Councilmember James. Motion carried unanimously.

A Motion to approve Resolution #28 of 2025, A Resolution of City Council of the City of Nanticoke authorizing CREDITECH Collection Solutions to collect Solid Waste Fees, also known as Refuse Fees, on Delinquent Accounts in the City of Nanticoke was made by Councilmember O'Connor seconded by Councilmember Nalepa. Motion carried unanimously.

A Motion to approve the agreement for Solid Waste, also know as Refuse Fees, Collection Services By and Between the City of Nanticoke and CREDITECH, Inc. was made by Councilmember Dougherty seconded by Councilmember O'Connor. Motion carried unanimously.

COMMENTS FROM THE PUBLIC –

Mr. John Telencho asked if there will be the option to split the Refuse payments into two payments and Donna Wall replied yes.

Correspondence-

None

Announcements-

Big news for local families! The Lower South Valley Land Bank has launched a Homebuyer Assistance Pilot Program to help more residents achieve the dream of homeownership. This program offers up to \$10,000 in financial support and guidance for eligible buyers across our participating municipalities—making it easier to put down roots right here in our community. Learn more about how you can benefit: <https://www.lsvlandbank.com/homebuyer>

The 2026 Budget for the City of Nanticoke will be posted for Public Inspection on Monday, November 10, 2025 in the Council Chambers at City Hall and posted on the city's website at www.nanticokecity.com. The 2026 Budget Hearing will be held on Wednesday, December 3, 2025 at 5:30 pm prior to the regular scheduled Council meeting.

City Hall will be closed Thursday, November 27, 2025 and Friday November 28, 2025 in observance of the Thanksgiving Holiday. We wish everyone a Happy Thanksgiving!

The City of Nanticoke's Annual Christmas Parade and Christmas Tree Lighting will be held on Saturday, December 6, 2025 at 3:00 pm at the Patriot Park. Santa Claus will arrive on a Fire Truck where he will greet the children, you will be able to take photos and each child will receive a gift. There will be Free Cookies and Hot Chocolate served. The Christmas Tree Lighting is at 4:30 pm. Anyone or group who would like to participate in the parade, please email Jennifer Polito at jpolito@nanticokecity.com. Parade starts at 2:30 pm at the GNA High School and line up begins at 2 pm.

Councilmember Comments-

Vice President Nalepa had no additional comments.

Councilmember O'Connor wished everyone a Happy Thanksgiving.

Councilmember James wished his wife a Happy Birthday, wished all Veterans a Happy Veteran's Day and wished everyone a Happy Thanksgiving.

Councilmember Dougherty had no additional comments.

President Brown wished everyone a Happy Thanksgiving.

Meeting Adjournment-

Councilmember Dougherty made the motion to adjourn, seconded by Councilmember James, roll call.

Motion carried unanimously.

Meeting adjourned at 6:09 pm.

Next Meeting:

Work Session/Council Meeting Wednesday, Nov. 19, 2025
@ 6:00 pm.

City Clerk, Jennifer W. Polito