



CITY OF NANTICOKE

WORK SESSION and COUNCIL MEETING MINUTES

October 1, 2025

Call to Order: President, William Brown

Pledge of Allegiance

Invocation: City Clerk, Jennifer W. Polito

ROLL CALL:

The following were present: Council Members, President, William Brown, Vice President, Joseph Nalepa, Joseph Dougherty, Kenneth James, Mark O'Connor, City Manager, Donna Wall, Finance Director/City Clerk, Jennifer W. Polito and Solicitor, Attorney William Finnegan.

WORK SESSION: New Business: (action Items)

A Motion to approve the purchase of a United States Treasury Bill in the amount of \$4.5 million dollars yielding approx. 3.73% for Six (6) months with M&T Securities on October 2, 2025.

A motion to accept the resignation letter from Detective Sergeant Bryan Kata, Police Department, effective October 17, 2025.

A motion to accept the resignation letter from Sergeant Joseph Kosch, Police Department, effective October 3, 2025.

A Motion to approve Resolution # 23 of 2025, a Resolution of City Council of the City of Nanticoke authorizing the submission of an application to the Pennsylvania Department of Community and Economic Development for funding through the Community Development Block Grant (CDBG) Program as authorized under the Housing and Community Development Act [42 USC 5301 and 24 CFR Part 570], and further certifying compliance with the requirements of said program.

A Motion to temporarily suspend enforcement of City of Nanticoke Ordinances including 347-7 to permit alcoholic beverages to be served, possessed and consumed at Patriot Square during the Fall Festival event in the City of Nanticoke on October 11, 2025 from Noon to 8pm.

ADMINISTRATIVE UPDATES:

City Manager, Donna Wall had the following updates for Council:

1. The Center Street Reconstruction project should start next week.
2. The Market Street project is ongoing.
3. Garfield Street from Susquehanna Ave to Minden Ct and E. Union Street from Kosciuszko St to Meade St is the proposed 2025 CDBG road reconstruction project that is being applied for this year.

4. The Highway Occupancy Permit for Main Street and Kosciuszko Street sidewalks should be back soon so the projects can begin.
5. Donna explained the city's Procurement Policy requirements and the Bidding thresholds to clear up some confusion that some may have on how the city chooses who is doing work for the city and/or large purchases made by the city.
6. 1119 South Hanover Street yard has been cleaned up and 1117 South Hanover Street was told to clean up their property.

A Motion was made by Councilmember Dougherty seconded by Councilmember Nalepa to adjourn the work session.
Motion carried unanimously.

REGULAR MEETING Comments from the Public agenda items only.
No comments.

Old Business
None

New Business

A Motion to approve the minutes from the September 17, 2025 Work Session/Regular Council Meeting was made by Councilmember Nalepa seconded by Councilmember Dougherty.
Motion carried unanimously.

A Motion to approve the payment of the bills in the total amount of **\$387,932.73** [(Payrolls) **\$137,445.41** (Accounts Payable) **\$250,487.32**] was made by Councilmember James seconded by Councilmember Nalepa.
Motion carried unanimously.

A Motion to approve the purchase of a United States Treasury Bill in the amount of \$4.5 million dollars yielding approx. 3.73% for Six (6) months with M&T Securities on October 2, 2025 was made by Councilmember Nalepa seconded by Councilmember James.
Motion carried unanimously.

A motion to accept the resignation letter from Detective Sergeant Bryan Kata, Police Department, effective October 17, 2025 was made by Councilmember O'Connor seconded by Councilmember Dougherty.
Motion carried unanimously.

A motion to accept the resignation letter from Sergeant Joseph Kosch, Police Department, effective October 3, 2025 was made by Councilmember James seconded by Councilmember Nalepa.
Motion carried unanimously.

A Motion to approve Resolution # 23 of 2025, a Resolution of City Council of the City of Nanticoke authorizing the submission of an application to the Pennsylvania Department of Community and Economic Development for funding through the Community Development Block Grant (CDBG) Program as authorized under the Housing and Community Development Act [42 USC 5301 and 24 CFR Part 570], and further certifying compliance with the requirements of said program was made by Councilmember James seconded by Councilmember Dougherty. Motion carried unanimously.

A Motion to temporarily suspend enforcement of City of Nanticoke Ordinances including 347-7 to permit alcoholic beverages to be served, possessed and consumed at Patriot Square during the Fall Festival event in the City of Nanticoke on October 11, 2025 from Noon to 8pm was made by Councilmember Dougherty seconded by Councilmember Nalepa. Motion carried unanimously.

COMMENTS FROM THE PUBLIC –

Mr. Mike Marcella of 240 E. Church Street asked who dumped all the concrete and blacktop on the side of Access Rd. heading into Honey Pot off of Market Street. DPW Foremen, Rick Josefowicz, stated that is private property and it is debris from the work being done at the Auto Zone property. Mr. Marcella asked for an update on the pressure washing of the park benches and garbage cans and will it be done before the festival. President Brown asked DPW Foremen, Rick Josefowicz, if this could get done and Rick replied he does not have a pressure washer because he lost everything in the fire of his building. Fire Chief Mark Boncal replied the Fire Department has a pressure washer. President Brown asked Rick to get together with the Fire Department and asked Chief Boncal to help out Rick so the benches and garbage cans in the park can be cleaned before the festival.

Mr. Chris Cognigni of 163 E. Broad St wanted to extend an invite to City Council to the League of Women's Voters at LCCC and would like a response if they will attend. City's Solicitor, William Finnegan explained under the Ethics Code; to engage in a Forum on City property is inappropriate to ask members of Council to attend a forum. Mr. Cognigni withdrew his question.

Mr. John Zendarski of 170 W. Ridge Street asked who prepares the city's Budget? President Brown replied the Finance Manager, City Manager and the Mayor. Mr. Zendarski stated he has prepared many budgets and had a hard time following the city's format of line items and numbers and no narrative. City Manager, Donna Wall, replied when the city was in ACT 47, the State of PA told us we had to use this format and a full narrative is given at the budget hearing every year. Mr. Zendarski asked when is this year's Budget Hearing and can he ask questions and the city's Finance Director, Jennifer Polito replied December 3rd at 5:30 pm is the hearing and he can ask questions at the hearing. Jennifer stated the first reading of the ordinance is at the Council meeting after the hearing. Jennifer stated the second reading of the ordinance is December 15th.

Correspondence-

We would like to congratulate our Fire Chief, Mark Boncal, for successfully passing the UCC Certification as a Fire Inspector.

Announcements-

The City of Nanticoke is holding a Fall Festival on October 11, 2025 from 12 pm to 8 pm at Patriot Park in Nanticoke. Come join us for some Live Music by Toasted, The Rip Offs and Strawberry Jam, Food Trucks and Refreshments by Susquehanna Brewing Company and Craft Vendors.

The City of Nanticoke is seeking local businesses and individuals who would like to participate in our Halloween Parade and Trunk or Treat on October 25, 2025. 🎃🍬👻🔍

Event begins at 1:00 pm at Patriot Park in Nanticoke following the judging of the Halloween parade.

Trunk or Treat participants and Food Trucks please call City Hall at 570-735-2800 ext. 101 to register that you will be attending. Children interested in participating in the parade, please report to City Hall at 15 E. Ridge Street by 12:30 pm to line up for the parade.

City Hall will be closed on Monday, October 13, 2025 in observance of Columbus Day.

Councilmember Comments-

Vice President Nalepa wanted to clear up some confusion on grants. Since 2020 through 2025 the city has applied for over 7.185 million dollars in grants. This takes a lot of hard work by Donna and Ann. Vice President Nalepa also commented on the progress of the downtown streetscape by explaining it has been on hold in the courts for the past 6 years due to two properties that will not sell their properties to the city. Judge Burke wrote an opinion but it was filed after he retired so we have had to go back and try to fight with the owners of these properties to sell. Donna Wall stated we have been ready to move forward but the progress has been halted and Vice President Nalepa stated it is one big quagmire. Donna just wanted to mention that the Mayor and Rick tried everything they could to stop the Utilities from cutting into the new pavement on Main Street but unfortunately because it is a state road nothing could be done.

Vice President Nalepa congratulated Detective Sergeant Bryan Kata and Sergeant Joseph Kosch on their retirement and wished the good luck in the future.

Councilmember James expressed his gratitude to Detective Sergeant Bryan Kata and Sergeant Joseph Kosch and wished them the Best of Luck in the future. Councilmember James thanked the officers for doing a great job for the city over the past years. Councilmember James congratulated Chief Boncal on passing the test. Councilmember James stated he walks downtown Main Street and sees the empty store fronts and it looks pathetic and we are trying our best to move forward.

Councilmember Dougherty expressed his gratitude to Detective Sergeant Bryan Kata and Sergeant Joseph Kosch and wished them the Best of Luck in the future. Councilmember Dougherty also stated he is not surprised Chief Boncal passed his test.

Councilmember O'Connor expressed his gratitude to Detective Sergeant Bryan Kata and Sergeant Joseph Kosch and wished them the Best of Luck in the future. Councilmember O'Connor thanked them for their commitment and hopes we find good candidates to fill their positions. Councilmember O'Connor congratulated Chief Boncal on passing the test.

President Brown expressed his gratitude to Detective Sergeant Bryan Kata and Sergeant Joseph Kosch and wished them the Best of Luck in the future. President Brown congratulated Chief Boncal on passing the test. President Brown is in agreement that this administration is working hard to get the progress of the downtown moving forward and look like the photo that is in the back of the Council chambers. President Brown thanked everyone for coming.

Meeting Adjournment-

Councilmember Dougherty made the motion to adjourn, seconded by Councilmember Nalepa, roll call.

Motion carried unanimously.

Meeting adjourned at 6:25 pm.

Next Meeting:

Work Session/Council Meeting Wednesday, Oct 15, 2025
@ 6:00 pm.

City Clerk, Jennifer W. Polito