



NANTICOKE CITY
WORK SESSION and COUNCIL MEETING MINUTES

October 18, 2017

Nanticoke City Hall

Call to Order: President of Council, Bill Brown

Pledge of Allegiance

Invocation: City Clerk, Mary Cheshinski

The following were present: Councilors, William Brown, Kevin Coughlin, John Pietrzyk, Lesley Butczynski, Nicole Mackiewicz, City Clerk, Mary Cheshinski, Jen Polito, Finance Director, City Manager, Donna Wall, Attorney Shannon Lapsansky - Solicitor, William Finnegan excused.

WORK SESSION-

Discussion of Council Action-

City Auditor, Mr. Joseph Aliciene reported no findings in the 2016 Audit. The City has adhered to the budgets. New this year Gatsby 68, new pension laws and regulations and the City is in compliance. "Overall a good audit." He said. "City Adhered to the budget."

S.P.C.A. Representatives explained the need for funding from municipalities. They are hoping the City will enter into an agreement with the SPCA to pay per animal brought to the shelter from Nanticoke City. This agreement I being proposed to all surrounding communities in Luzerne County. A full detail report is on file in the City Clerk's office.

Mayor's Proclamation to Luzerne County Community College 50th Anniversary was read by President William Brown
Approval from Council Snow plow bids opened on October 4th, 2017.

Mayor's Executive Order, reappointment of Jack Minsavage as Section 504 Officer

Proposed Resolution #12, 2017 a Resolution of Nanticoke City Council approving the modification of the CDBG 2013 project.

Administration Updates- Donna Wall announced Pen Dot has reviewed and accepted the downtown design plans.

Ms. Butczynski made the motion to adjourn the work session, second by Mr. Pietrzyk, meeting adjourned.

REGULAR MEETING Comments from the Public agenda items only- none

OLD BUSINESS (none)

NEW BUSINESS

A motion to approve the October 4, 2017 meeting minutes was made by Mr. Coughlin, second by Ms. Butczynski.
Motion carried.

A motion to pay the bills in the amount of \$352,904.79 was made by Mrs. Mackiewicz, second by Mr. Pietrzyk
Motion carried.

A motion was made by Mr. Coughlin, second by Mrs. Mackiewicz to approve **Resolution #12, 2017**, a resolution of the City Council of the City of Nanticoke approving the modification of the CDBG 2013 Grant. The street improvement of Hillcrest Drive and West Enterprise from Hanover Street to Lincoln Avenue. Motion carried.

A motion to award snow plow contractors was made by Mr. Pietrzyk, second by Ms. Butczynski

The 3 contractors will be utilized as needed. BID results by hourly rate to plow: Matt Owazany (77.00) Voyton Contractors (75.00) SJ Pulver (80.00) Motion carried.

A motion was made by Mrs. Mackiewicz, second by Mr. Pietrzyk to approve Mayor Wiaterowski's **Executive Order # 2, 2017** to reappoint Jack Minsavage at the City's 2017 Section 504 Officer. Motion carried.

COMMENTS FROM THE PUBLIC

John Telencho questioned if the City is going to inform the public of compromised email issues. He received two. Jennifer Polito replied the City's IT people are aware. There are no security issues. Donna Wall added it is nothing with our system. If you receive emails and suspect they are scam. Do not open. If you are not expecting email from a City employee, it is scam. Fire walls on residents need to be stronger.

Jen Polito stated she and the City Clerk will post to web site and in the newspaper of the email issue for residents.

John Telencho addressing Council "you should know what's going on." Bill Brown stated, "we are legislative." Mayor and Manager are Executive."

Nicole Mackiewicz continued that Donna informs Council through emails, by phone of items they should be concerned with. Before meetings answers questions and gives explanations of projects and problems.

Lou Gianuzzi read in the newspaper that Wilkes Barre cracking down and fining for code violations. Are we? Donna Wall replied, yes, we are.

Nicole Mackiewicz stated, "Dually noted in the notes, to get your answers, go to Executive Board, they will move forward."

Correspondence – none.

Announcements-

Halloween, "Trunk or Treat" sponsored by the City will be, October 28th, 5Pm-7PM, at the GNA High School.

On Monday, October 30, 2017 at 9:00 am, the 2018 Proposed Budgets will be posted on the website and posted in the council chambers for public inspection. Please contact Jennifer Polito, Finance Director, with any questions you may have concerning the budget.

Meeting Adjournment

Mr. Coughlin made the motion to adjourn, second by Ms., Butczynski, roll call

Meeting adjourned at 8:13PM.

Next meeting November 1, 2017

Mary Beth Cheshinski
City Clerk