

NANTICOKE CITY



WORK SESSION and COUNCIL MEETING MINUTES

March 20, 2019

Nanticoke City Hall 7:00 PM

Call to Order: President of Council, William Brown

Pledge of Allegiance

Invocation: City Clerk, Jennifer Polito

The following were present: Councilors, William Brown, Kevin Coughlin, John Pietrzyk, Lesley Butczynski, Cameron Cox, Solicitor, Attorney William Finnegan, and Finance Director/City Clerk, Jennifer Polito.

Excused: Interim City Manager, Donna Wall.

WORK SESSION-

Attorney Finnegan stated the meeting started a few minutes late because he and the Councilors were in an executive session regarding personnel matters.

A Motion to approve Resolution #5 of 2019, approving the Mayor's appointment to the City of Nanticoke Planning Commission to fill the vacant seat that has been vacated by the resignation of Cameron Cox.

A Motion to approve **Ordinance #1 of 2019**, (On the Second Reading), Establishing Licensing Requirements for Establishments Serving Food and Beverages and Updating Licensing Fees.

A Motion to award the East Union Street Alley Improvements to M&J Excavation in the amount of \$68,997.20 (Lowest Bidder).

Administrative Updates-

Jennifer Polito had two updates for the Council and residents.

She said Donna spoke with Jim Hoover from the water company and he said they are holding a meeting on Thurs. 3/21/2019 to discuss when they will begin their work downtown. They will be in contact with Donna shortly after that meeting. We are waiting for them in order to proceed with our street scape improvements downtown.

She was informed today that the railroad will be repairing the tracks before you enter into West Nanticoke. The bridge will be closed from April 1st – April 4th to traffic from both directions. They expect to open the bridge back up on April 5, 2019.

A Motion was made by Ms. Butczynski, second by Mr. Pietrzyk to adjourn the work session. Work session adjourned.

REGULAR MEETING Comments from the Public agenda items only.

Mr. Marks stated per the Home Rule Charter, the Mayor is supposed to have a monthly report prepared and presented at a meeting. He asked why this is not being done and Jennifer Polito responded that she believes that it is a quarterly basis and asked Attorney Finnegan to confirm whether or not she is correct. Attorney Finnegan thought the report was quarterly also but he will look into it for the next meeting. Mr. Marks said it is in the Home Rule charter and Attorney Finnegan stated he will look into this matter.

Old Business

Councilor Coughlin asked Jennifer if we advertised for the Roadmaster position and she replied yes and if he wants a copy of it, she would email it to him. He then asked if we have to spend more money to readvertise for the Roadmaster since the position was not filled. Jennifer replied we did hire for the Roadmaster position, it is Frank Marcinkowski. Jennifer stated the Foreman position is still open. Councilor Coughlin asked if we advertised for that position and Jennifer stated no because we were choosing someone from within the DPW department to promote to Foreman. She stated if we hired from the outside we would have had to advertise the position. Councilor Coughlin asked Jennifer what is taking so long to fill the position. Jennifer stated it was posted for a week at the DPW Garage, then Mayor Wiaterowski was going to review the applicants and he became ill and passed away. The position has not yet been filled by a DPW employee. Councilor Coughlin asked Jennifer when will this happen and she said the Mayor is going to repost the position for 2 weeks, review the applicants and then make a decision. Councilor Coughlin asked if this will be done before the elections and Jennifer said she does not know the answer to that, he would have to ask the Mayor.

Mr. Marks wanted an update on the John Grohowski property at 129 Loomis Street. At a prior meeting Mr. Marks stated the property was a mess and asked if the City was doing anything about it and if the taxes have been paid. Police Chief Thomas Wall stated Code Officer Jack Minsavage has been down to assess the property and is trying to figure out who owns the property since Mr. Grohowski passed away and did not have a will. At this time, we do not know who owns the home. Jennifer stated she will make a few calls and find out if the taxes were paid or not.

New Business

A Motion to approve the March 6, 2019 meeting minutes was made Ms. Butczynski, second Mr. Coughlin. Motion carried.

A Motion to approve payment of the bills in the amount of \$364,642.59 (Payroll \$122,280.14 and Payables \$242,362.45) was made by Ms. Butczynski, second by Mr. Pietrzyk. Motion carried.

A Motion to approve Resolution #5 of 2019, approving the Mayor's appointment to the City of Nanticoke Planning Commission to fill the vacant seat that has been vacated by the resignation of Cameron Cox was made by Ms. Butczynski second by Mr. Pietrzyk. Motion carried. Councilor Cameron Cox abstained.

A Motion to approve **Ordinance #1 of 2019**, (On the Second Reading), Establishing Licensing Requirements for Establishments Serving Food and Beverages and Updating Licensing Fees was made by Mr. Coughlin second by Ms. Butczynski. Motion carried.

A Motion to award the East Union Street Alley Improvements to M&J Excavation in the amount of \$68,997.20 (Lowest Bidder) was made by Mr. Pietrzyk second by Ms. Butczynski. Motion carried.

COMMENTS FROM THE PUBLIC –

Mr. Telencho had a few questions to ask Jennifer Polito on the Schedule of Grants she prepared. His first question was the grants totaling over 7 million dollars are they all for the downtown streetscape and she applied yes. He then asked Jennifer the grant for \$317,000 says it's for demolition, what are we demolishing? Jennifer replied she was not sure, she would check with Donna when she returns from her conference on Monday and she will email him the answer. His last question was the 2018 CDBG and LSA that have been applied for but still pending, what are we doing with these grants? Jennifer stated she has to check with Betsy on the CDBG grant and she will get back to him and the LSA grant is to demolish the Bowlarama building.

Mr. Rentko asked the Councilors if any of the land in the Industrial Park off of Espy Street is Nanticoke's. Councilor Cameron Cox replies yes, a small parcel is Nanticoke's. He and Donna were just looking at maps to see how much of the property belonged to Nanticoke. The reason he is asking, he is concerned about the drainage of the Espy Creek that it will flow over the road and flood the property across the street if we had a large storm. He asked if anyone had addressed this issue and President Brown stated he would assume that the engineers would be aware of the issue and asked Jennifer Polito to follow up on this with the City engineers.

Correspondence-

None

Announcements-

Fire Chief, Kevin Hazleton invites all that would like to attend the Open House to view the New Fire Truck. The Open House will be held on Saturday March 23, 2019 from 1 pm to 4 pm.

Meeting Adjournment

Ms. Butczynski made the motion to adjourn, second by Mr. Pietrzyk, roll call. Motion carried to adjourn the meeting.

Meeting adjourned at 7:27 PM.

Next Meeting, Wed, April 3, 2019 at 7:00 PM

Jennifer W. Polito
City Clerk