



## CITY OF NANTICOKE

### **WORK SESSION and COUNCIL MEETING MINUTES**

Wednesday, June 2, 2021

Work Session/Council Meeting 7:00 pm

**Call to Order:** Vice President of Council, John Telencho

**Pledge of Allegiance**

**Invocation:** City Clerk, Jennifer W. Polito

The following were present: Council Members, John Telencho, Lesley Butczynski, Mike Marcella via telephone, Joseph Nalepa, Interim City Manager, Donna Wall, Finance Director/City Clerk, Jennifer W. Polito and Solicitor, Attorney Finnegan.

Excused: William Brown.

#### **WORK SESSION-**

**A Motion to approve Resolution # 11 of 2021**, a resolution of City Council of the City of Nanticoke, establishing Fees to be charged by the City of Nanticoke for Zoning Permits.

**A motion to award the 2019 Community Development Block Grant – Removal of Architectural Barriers in City Hall Restrooms to Champion Builder's Inc. in the amount of \$87,000.00. (Lowest Bidder)**

#### **Administrative Updates-**

**-Mayor Kevin Coughlin has executed the following Executive Orders:**

**Executive Order # 15 of 2021**, promoting the following Volunteer Firemen within the Volunteer Fire Department:

- Volunteer Fireman, Barry Littleford to Deputy Fire Chief
- Volunteer Fireman, Steven Kotch to Deputy Fire Chief
- Volunteer Fireman, David Lane to Assistant Fire Chief
- Volunteer Fireman, Jeffrey Grzymiski to Assistant Fire Chief

**Executive Order # 16 of 2021**, Hiring of Part Time workers for the Department of Public Works at \$10.00 per hour not to exceed \$5,000.00, effective Tuesday, June 1, 2021:

- Mark L. Walters, 12 Pine Rd., Mountain Top, Pa 18707
- Broc L. Brown, 1169 US 11, Shickshinny, Pa 18655
- Kevin Makowski, 276 Belles Rd., Nanticoke, Pa 18634
- Matthew J. Wrubel, 424 East Field Street, Nanticoke, Pa 18634

**Donna Wall** updated Council and residents on the following:

- Donna stated that today was the last day to submit an application for a Veteran's Banner. Donna said today alone we received 41 more applications.

- Reminder that the 2<sup>nd</sup> half of the Refuse fee is due by June 30, 2021.
- Donna stated she has been given 5 days to apply for the COVID – 19 Grant in the amount of \$1,079,000.00.
- Donna stated the Bids for the repairs to the E. Field Street Ramp are going out soon.
- Donna reminded everyone that the operating hours for City Hall are now 8:00 am to 4:00 pm.

**A Motion** was made by Councilmember Butczynski seconded by Councilmember Marcella to adjourn the work session. Motion carried unanimously.

**REGULAR MEETING**    Comments from the Public agenda items only.

**None**

**Old Business**

**None**

**New Business**

**A Motion** to approve the May 19, 2021 minutes was made by Councilmember Nalepa seconded by Councilmember Marcella.

Motion carried unanimously.

**A Motion** to approve the payment of the bills in the amount of \$ 267,114.42 (Payroll(s) \$ 97,747.70 and Payables \$ 169,366.72) was made by Councilmember Butczynski seconded by Councilmember Nalepa.

Motion carried unanimously.

**A Motion to approve Resolution # 11 of 2021**, a resolution of City Council of the City of Nanticoke, establishing Fees to be charged by the City of Nanticoke for Zoning Permits was made by Councilmember Marcella seconded by Councilmember Butczynski.

Motion carried unanimously.

**A motion to award the 2019 Community Development Block Grant** – Removal of Architectural Barriers in City Hall Restrooms to Champion Builder's Inc. in the amount of \$87,000.00 (Lowest Bidder) was made by Councilmember Marcella seconded by Councilmember Nalepa.

Motion carried unanimously.

**COMMENTS FROM THE PUBLIC –**

**Mr. Hank Marks** questioned the Blighted property on Union and Chestnut Streets because it is a mess. He asked how long is a permit good for because people take out permits but do not clean up their properties. Vice President Telencho stated he has talked to Jack, the Code Officer, about these properties and the Code Office is doing the best they can. Mr. Marks disagrees. Donna Wall replied to Mr. Marks by saying that years ago people owned and lived in their homes and took care of their property. She stated that is not the case now because of the out of state landlords and rental properties.

**Correspondence-**

**None**

**Announcements-**

Donna announced that the City's Annual 4<sup>th</sup> of July Celebration is scheduled for Saturday, June 26, 2021 from 4:00 pm to 9:00 pm and the Fireworks will go off at dusk.

**Councilmember Comments-**

**Vice President John Telencho** commented on how nice the banners in town look on the poles.

**Councilmember Butczynski** stated she is thankful that the City was able to hire part-time help for the DPW Department during this busy time of year.

**Councilmember Marcella** congratulated the Volunteer Firemen that were promoted.

**Councilmember Nalepa** had no further comments.

**Meeting Adjournment-**

Councilmember Butczynski made the motion to adjourn, seconded by Councilmember Marcella, roll call.

Motion carried unanimously.

**Meeting adjourned at 7:24 pm.  
pm.**

**Next Meeting, Wed, June 16, 2021 @ 7:00**

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**City Clerk, Jennifer W. Polito**