



CITY OF NANTICOKE

WORK SESSION and COUNCIL MEETING MINUTES

November 5, 2025

Call to Order: President, William Brown

Pledge of Allegiance

Invocation: City Clerk, Jennifer W. Polito

ROLL CALL:

The following were present: Council Members, President, William Brown, Vice President, Joseph Nalepa, Joseph Dougherty, Kenneth James, Mark O'Connor, City Manager, Donna Wall, Finance Director/City Clerk, Jennifer W. Polito and Solicitor, Attorney William Finnegan.

Mayor Kevin Coughlin swore in the following two promoted Police Officers effective 11/5/2025:

Sergeant Brian Kivler to Sergeant Detective

Patrolman Michael Derwin to Sergeant

WORK SESSION: New Business: (action Items)

A Motion to approve Resolution #25 of 2025, A Resolution of City Council of the City of Nanticoke adopting a Revision to the ACT 537 Plan of the City of Nanticoke, Luzerne County, Pennsylvania (hereinafter "the municipality").

A Motion to approve Resolution #26 of 2025, a Resolution of City Council of the City of Nanticoke granting an easement to Pennsylvania American Water Company over city owned property identified by parcel identification number 42-J7NE4-001-001-000.

ADMINISTRATIVE UPDATES:

Mayor Kevin Coughlin executed Executive order # 13 of 2025 to promote the following Police Officers pursuant to Article III, Section 3.04 of the City of Nanticoke Home Rule Charter effective November 5, 2025:

Sergeant Brian Kivler to Sergeant Detective and Patrolman Michael Derwin to Sergeant.

City Manager, Donna Wall has updates for Council:

1. The paving on Market and Center Streets is completed and this project was financed through a Community Development Block Grant.

A Motion was made by Councilmember Dougherty seconded by Councilmember O'Connor to adjourn the work session.
Motion carried unanimously.

REGULAR MEETING Comments from the Public agenda items only.

Mr. Larry Beck thanked Council and the City's DPW Department for paving the alley behind his house. City Manager, Donna Wall replied this project was completed with the collaboration of the Lower South Valley COG, which the city belongs to, along with other neighboring municipalities.

Old Business

None

New Business

A Motion to approve the minutes from the October 15, 2025 Work Session/Regular Council Meeting was made by Councilmember Nalepa seconded by Councilmember James.
Motion carried unanimously.

A Motion to approve the payment of the bills in the total amount of **\$1,493,429.05 [(Payrolls) \$278,288.81 (Accounts Payable) \$1,215,140.24]** was made by Councilmember Dougherty seconded by Councilmember O'Connor.
Motion carried unanimously.

A Motion to approve Resolution #25 of 2025, A Resolution of City Council of the City of Nanticoke adopting a Revision to the ACT 537 Plan of the City of Nanticoke, Luzerne County, Pennsylvania (hereinafter "the municipality") was made by Councilmember Nalepa seconded by Councilmember James.
Motion carried unanimously.

A Motion to approve Resolution #26 of 2025, a Resolution of City Council of the City of Nanticoke granting an easement to Pennsylvania American Water Company over city owned property identified by parcel identification number 42-J7NE4-001-001-000 was made by Councilmember Nalepa seconded by Councilmember Dougherty.
Motion carried unanimously.

COMMENTS FROM THE PUBLIC –

Mr. Marcus Dalmus of 163 W. Green Street asked Council what kind of visual equipment does the city have to show video of him and his daughter being attacked by a dog Halloween evening. Mr. Dalmus stated the city needs to enact new regulations against allowing Bully Breeds in the city that are not fenced or on a leash. President Brown replied this incident is an issue to be taken up with the police department. Vice President asked the city Solicitor, William Finnegan, if the city can adopt an ordinance against these breeds and Attorney Finnegan replied the laws get sticky with his issue. President Brown stated Attorney Finnegan will look into this

issue. Councilmember, Mark O'Connor stated the first step is to take the video to the police department. Chief Roke stated, if the dog needs to be put down, the police department will contact the dog warden.

Correspondence-

None

Announcements-

City Hall will be closed on Tuesday, November 11, 2025 in observance of Veteran's Day.

The 2026 Budget for the City of Nanticoke will be posted for Public Inspection on Monday, November 10, 2025 in the Council Chambers at City Hall and posted on the city's website at www.nanticokecity.com. The 2026 Budget Hearing will be held on Wednesday, December 3, 2025 at 5:30 pm prior to the regular scheduled Council meeting.

Councilmember Comments-

Vice President Nalepa congratulated both police officers on their promotions, wished everyone a Happy Veteran's Day and congratulated his fellow candidate, John Telencho for winning a seat on City Council.

Councilmember O'Connor congratulated both police officers and told them Well Done on their promotions and to mold the new officers into find standing Police Officers like themselves. Mr. O'Connor congratulated John Telencho on winning the election and thanked all who came out to vote. Mr. O'Connor would like people to come to the meetings with any issues they may have rather than wait until election time.

Councilmember James congratulated both police officers on their promotions and congratulates all the winners in the election. Mr. James stated it takes a lot to put your name on the ballot and work hard to lose.

Councilmember Dougherty congratulated both police officers on their promotions and stated he appreciates all that they do for the city. Mr. Dougherty congratulated John Telencho.

President Brown congratulated Mayor Coughlin on winning the election, congratulated both police officers on their promotions, congratulated John Telencho on winning the election and wished good luck to all on board. Mr. Telencho stated don't forget Lesley and everyone congratulated Lesley Butczynski who was present.

Meeting Adjournment-

Councilmember Dougherty made the motion to adjourn, seconded by Councilmember Nalepa, roll call.

Motion carried unanimously.

Meeting adjourned at 6:20 pm.

Next Meeting:

Work Session/Council Meeting Wednesday, Nov. 19, 2025
@ 6:00 pm.

City Clerk, Jennifer W. Polito