



CITY OF NANTICOKE

WORK SESSION and COUNCIL MEETING MINUTES

Wednesday, February 19, 2025

Call to Order: President, William Brown

Pledge of Allegiance

Invocation: City Clerk, Jennifer W. Polito

ROLL CALL:

The following were present: Council Members, William Brown, Joseph Nalepa, Joseph Dougherty, Kenneth James, Mark O'Connor via telephone, City Manager, Donna Wall, Finance Director/City Clerk, Jennifer W. Polito, and Solicitor, Attorney William Finnegan.

WORK SESSION: New Business: (action Items)

- a. **A Motion to approve Resolution #6 of 2025**, a Resolution of the City Council of the City of Nanticoke approving a Five-Year lease with Luzerne County for use by Magisterial District 11-3-02, subject to Luzerne County Council and City of Nanticoke Solicitor's approval.
- b. **A Motion to approve Resolution #7 of 2025**, a Resolution of City Council of the City of Nanticoke, re-appointing Jennifer W. Polito as the City's Fair Housing Officer.
- c. **A Motion to approve Ordinance #3 of 2025**, , **First Reading**, an Ordinance amending and consolidating the provisions of the City of Nanticoke Handicapped Parking Program to more specifically enumerate the requirements of the program, prohibitions on parking in handicapped spaces and overall administration of the program.
- d. **A Motion to approve** the purchase of a computer and related equipment for the 2025 Ford Interceptor SUV from Advanced Electronic Design Inc. for the purchase price of \$7,479.63 using American Rescue Plan Funds.

ADMINISTRATIVE UPDATES:

-- **Mayor Kevin Coughlin has submitted the January 2025 Department Reports** for Council's review and Jennifer Polito has posted them on the City's website at www.nanticokecity.com.

-**Mayor Kevin Coughlin** executed **Executive Order #9 of 2025**, re- appointing Jonathan Lang as the 504 Officer for the City of Nanticoke. (For informational purposes only)

City Manager, Donna Wall had the following updates for Council:

1. Donna announced Auto Zone was approved at the Planning Commission meeting pending an HOP by PennDot and a Stormwater and Pollution Control evaluation.

A Motion was made by Councilmember Dougherty seconded by Councilmember James to adjourn the work session.

Motion carried unanimously.

REGULAR MEETING Comments from the Public agenda items only.

None

Old Business

A Motion to approve Resolution #5 of 2025, a Resolution of the City Council of the City of Nanticoke authorizing and approving the acquisition of a 2025 Ford Interceptor SUV and related equipment for a purchase price of \$69,207.18 from Miracle Ford to be financed with funds from the Police Equipment Fund. (COSTARS Pricing) was made by Councilmember Nalepa seconded by Councilmember James.

Motion carried unanimously.

New Business

A Motion to approve the minutes from the February 5, 2025 Work Session/Regular Council Meeting was made by Councilmember Nalepa seconded by Councilmember O'Connor.

Motion carried unanimously.

A Motion to approve the payment of the bills in the total amount of **\$623,316.16** [(Payrolls) \$148,746.14 (Accounts Payable) \$474,570.02] was made by Councilmember James seconded by Councilmember Nalepa.

Motion carried unanimously.

A Motion to Table Resolution #6 of 2025, a Resolution of the City Council of the City of Nanticoke approving a Five-Year lease with Luzerne County for use by Magisterial District 11-3-02, subject to Luzerne County Council and City of Nanticoke Solicitor's approval was made by Councilmember Nalepa seconded by Councilmember James.

Motion carried unanimously.

A Motion to approve Resolution #7 of 2025, a Resolution of City Council of the City of Nanticoke, re-appointing Jennifer W. Polito as the City's Fair Housing Officer was made by Councilmember O'Connor seconded by Councilmember Dougherty.

Motion carried unanimously.

A Motion to approve Ordinance #3 of 2025, , **First Reading**, an Ordinance amending and consolidating the provisions of the City of Nanticoke Handicapped Parking Program to more specifically enumerate the requirements of the program, prohibitions on parking in

handicapped spaces and overall administration of the program was made by Councilmember Nalepa seconded by Councilmember James.
Motion carried unanimously.

A Motion to approve the purchase of a computer and related equipment for the 2025 Ford Interceptor SUV from Advanced Electronic Design Inc. for the purchase price of \$7,479.63 using American Rescue Plan Funds was made by Councilmember Nalepa seconded by Councilmember Dougherty.
Motion carried unanimously.

COMMENTS FROM THE PUBLIC –

Mr. John Telencho asked why there was an article in the paper referring to the Career Firefighters filing Articles of Incorporation. Chief Mark Boncal replied that the Union filed necessary paperwork to be considered a 504 (C)-3 entity for banking purposes which would eliminate service charges on their accounts. PNC Bank charged over \$700 in fees last year so they also moved their accounts to Peoples Security Bank to save money.

Fire Chief Mark Boncal would like to address a false statement that got back to him by numerous people stating all the firemen that attended the swearing in of Justin Gildea and Dave Hoffman at the February 5th Council Meeting were paid overtime to attend the Council meeting. Chief Boncal stated only two people were paid to be there and they were the two firemen scheduled to be on duty that evening. Chief Boncal was taken aback by this comment and stated that his firemen are one of the tightest brotherhoods and they come out to support each other for every event out of total dedication for their Fire Department. Chief Boncal announced the new engine is done, here in PA and should be delivered to the city within the next two weeks. Mr. Telencho asked if they are holding a “Show and Tell” for the residents and Mark replied yes.

Correspondence-

None

Announcements-

None

Councilmember Comments-

Vice President Nalepa wished more people would show up to the Council meetings to stay informed on what is going on in their city and to see the hard work performed by city employees. Mr. Nalepa thanked Chief Boncal for his excellent leadership and dedication.

Councilmember James stated it is very important to update equipment. Mr. James thanked DPW Foreman Rick Josefowicz and his crew for the tricky salting of the freezing rain and ice

during the past storms. Mr. James stated every storm is different and some take more time than others to clean up.

Councilmember Dougherty had no further comments this evening.

Councilmember O'Connor had no further comments this evening.

President William Brown had no further comments this evening.

Meeting Adjournment-

Councilmember Dougherty made the motion to adjourn, seconded by Councilmember Nalepa, roll call.

Motion carried unanimously.

Meeting adjourned at 6:27 pm.

Next Meeting:

Work Session/Council Meeting Wednesday, Mar 5, 2025
@ 6:00 pm.

City Clerk, Jennifer W. Polito