



## CITY OF NANTICOKE

### **WORK SESSION and COUNCIL MEETING MINUTES**

Wednesday, November 2, 2022

**This evenings Council Meeting was held at the Honey Pot Fire Co., 13 Honey Pot Street.**

**Call to Order:** Vice President of Council, John Telencho

**Pledge of Allegiance** – Officiated by the Boy Scout Troop #418 who were present at our meeting.

**Invocation:** City Clerk, Jennifer W. Polito

#### **ROLL CALL:**

The following were present: Council Members, John Telencho, Lesley Butczynski, Mike Marcella, Finance Director/City Clerk, Jennifer W. Polito, City Manager, Donna Wall and Solicitor, Attorney Finnegan.

Excused: Council Member, William Brown and Joseph Nalepa.

#### **WORK SESSION**

**A Motion** to approve the purchase of additional cameras for the back of City Hall and the Police ramp in the amount of \$3,135.00 from Computer Visionaries Inc. (including Installation) to be paid using the American Rescue Plan Funds.

**A Motion** to hire NeighborWorks Northeast Pennsylvania as the Housing Counseling Service for the First Time Home Buyer's Program.

**A Motion** to approve Ordinance #8 of 2022, First Reading, an Ordinance of the City Council of the City of Nanticoke amending Chapter 485-56(A) of the City of Nanticoke Code of Ordinances to add an additional designated residential permit parking area in the City of Nanticoke on North Walnut Street from Arch Street up to and including 23 North Walnut Street.

**A Motion** to approve Resolution #19 of 2022, a Resolution of the City Council of the City of Nanticoke authorizing execution of a Cable Franchise Agreement between the City of Nanticoke and Comcast of Colorado/Pennsylvania/West Virginia, LLC.

#### **ADMINISTRATIVE UPDATES**

**Mayor Kevin Coughlin** would like to "Thank" everyone who volunteered their time to help at the Trunk or Treat and everyone who participated in the event.

**City Manager, Donna Wall, informed Council of the following:**

- Lincoln Street paving started today, 11/2/2022, but was shut down due to computer issues at the plant today. Paving will resume on Thursday, 11/3/2022.

**A Motion** was made by Councilmember Butczynski seconded by Councilmember Marcella to adjourn the work session.

Motion carried unanimously.

**REGULAR MEETING** Comments from the Public agenda items only.

None

**Old Business**

**A Motion** to approve the tabled minutes from the **October 5, 2022** Council Meeting was made by Councilmember Marcella seconded by Councilmember Butczynski.

Motion carried unanimously.

**New Business**

**A Motion** to table the **October 19, 2022** minutes due to not having a quorum for this motion was made by Councilmember Marcella seconded by Councilmember Telencho.

Motion carried unanimously.

**A Motion** to approve the payment of the bills in the amount of **\$682,216.35**, (Payroll(s) \$111,894.92 and Payables \$573,321.43) was made by Councilmember Marcella seconded by Councilmember Butczynski.

Motion carried unanimously.

**A Motion** to approve the purchase of additional cameras for the back of City Hall and the Police ramp in the amount of \$3,135.00 from Computer Visionaries Inc. (including Installation) to be paid using the American Rescue Plan Funds was made by Councilmember Marcella seconded by Councilmember Butczynski.

Motion carried unanimously.

**A Motion** to hire NeighborWorks Northeaster Pennsylvania as the Housing Counseling Service for the First Time Home Buyer's Program was made by Councilmember Butczynski seconded by Councilmember Marcella.

Motion carried unanimously.

**A Motion** to approve Ordinance #8 of 2022, First Reading, an Ordinance of the City Council of the City of Nanticoke amending Chapter 485-56(A) of the City of Nanticoke Code of Ordinances to add an additional designated residential permit parking area in the City of Nanticoke on North Walnut Street from Arch Street up to and including 23 North Walnut Street was made by Councilmember Marcella seconded by Councilmember Butczynski.

Motion carried unanimously.

**A Motion** to approve Resolution #19 of 2022, a Resolution of the City Council of the City of Nanticoke authorizing execution of a Cable Franchise Agreement between the City of Nanticoke and Comcast of Colorado/Pennsylvania/West Virginia, LLC Program was made by Councilmember Butczynski seconded by Councilmember Marcella.

Motion carried unanimously.

### **COMMENTS FROM THE PUBLIC –**

Ms. Angel Brotman of E. Washington Street asked for information regarding a complaint that was called in pertaining to her driveway. Ms. Brotman stated that her neighbor is screaming and threatening her and she asked if the city has gotten anywhere with the issue. Ms. Brotman also stated her neighbor is putting out saw horses to mark an area no parking to save a spot. Donna Wall, City Manager, replied that she has no answers as of yet. Ms. Brotman asked if she can have an easement cut out if she paid for the cut out of her driveway that was closed up by the new paving and sidewalks. Donna Wall, City Manager, replied she cannot give that authorization until it is discussed with legal counsel. Donna Wall, City Manager, asked Ms. Brotman to come see her on Monday morning at 9 am.

### **Correspondence-**

None

### **Announcements-**

The City of Nanticoke's **2023 Proposed Budget** was put up for public inspection Friday, October 28, 2022 in the Council Chambers at 15 E. Ridge Street, Nanticoke and on the City's website at [www.nanticokecity.com](http://www.nanticokecity.com). The **2023 Budget Hearing** will be held on Wednesday, November 16, 2022 at 6:30 pm. (Prior to the Council Meeting).

City Hall will be closed on Friday, November 11, 2022 in observance of Veteran's Day. Thank you to all Veterans for their service.

### **Councilmember Comments-**

**Vice President Telencho** reminds everyone that the clocks go back an hour this weekend and Tuesday is election day and he encourages everyone to get out and vote. Vice President Telencho also commented as a former Marine, he wishes all Veterans a Happy Veteran's Day and he thanked Honey Pot Fire Company for allowing City Council to hold their meeting at their headquarters this evening.

**Councilmember Marcella** had no further comments.

**Councilmember Butczynski** had no further comments.

### **Meeting Adjournment-**

Councilmember Butczynski made the motion to adjourn, seconded by Councilmember Marcella, roll call.

Motion carried unanimously.

**Meeting adjourned at 7:15 pm.**

**Next Meeting, Wed Nov 16, 2022, at 7:00 pm**

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**City Clerk, Jennifer W. Polito**